

ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their August 3, 2020 special meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the August 3, 2020 meeting minutes will be approved by the board of directors on September 17, 2020. If you have any questions, please contact us at (916) 725-1585.

THURSDAY AUGUST 3, 2020 SPECIAL MEETING 5:00 PM

Board of Directors: Shannon Brown, Lisbeth Gray, Rita Lingwood, Michelle Rivas,
Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Rivas, Lingwood

Ayes: Brown, Gray, Lingwood, Rivas, Shahan

Noes: 0

Absent: 0

6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for July 16, 2020. [Board Minutes](#)
2. Approval of FY 19/20 year-end Financial Report.
3. Approval of FY 19/20 year-end billing and refund report.
4. Authorize the District Administrator to execute and sign the fifth year Agreement with JJACPA, Inc. for audit services. [Staff Report](#) [Contract](#)
5. Authorize the District Administrator to award a change order in the amount of \$13,000 to abandon the old well shaft at the Foothill Golf Course. [Staff Report](#)

Board Action: Lingwood, Gray
Ayes: Brown, Gray, Lingwood, Rivas, Shahan
Noes: 0
Absent: 0

SECTION 4 **ADMINISTRATION BUSINESS**

6. By motion, authorize the District Administrator to award the bid and execute a contract with Jones Hall as the most qualified bidder for bond counsel services related to refinancing the COP's in the Antelope Financing District.

Board Action: Rivas, Brown [Staff Report](#)
Ayes: Brown, Gray, Lingwood, Rivas, Shahan
Noes: 0
Absent: 0

7. By motion, approve Resolution No. 20-007 that would approve the Engineer's Report, confirm the diagram and assessment, and order the levy of continued assessment for the final step in levying the assessments.
Public Hearing Open: 5:15 pm [Staff Report](#) [Resolution No. 20-007](#)
Public Hearing Close: 5:16 pm

Board Action: Rivas, Brown [Engineer's Report](#)
Ayes: Brown, Gray, Lingwood, Rivas, Shahan
Noes: 0
Absent: 0

8. By motion, approve the Sunrise Recreation and Park District fiscal year 2020/21 Adopted Budgets 338A, 338B, 338D and 338F and forward to the County of Sacramento Board of Supervisors for final approval.

Public Hearing Open: 5:30 pm
 Public Hearing Close: 5:31 pm

[Staff Report](#)

[Budget 338A](#)

[Budget 338B](#)

[Budget 338D](#)

Board Action: Lingwood, Gray

Ayes: Brown, Gray, Lingwood, Rivas, Shahan

Noes: 0

Absent: 0

[Budget 338F](#)

[2020-2021 Salary Policy](#)

9. By motion, approve the District's Final Capital Improvement Projects (CIP) for FY 2019/20 as outlined in Exhibit A. By motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construct Cost Accounting Act (UPCCAA) to begin Capital Improvement Project outlined in Exhibit A.

Corrected Motion: By motion, approve the District's Final Capital Improvement Projects (CIP) for FY 2020/21 as outlined in Exhibit A. By motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

Board Action: Brown, Gray

Ayes: Brown, Gray, Lingwood, Rivas, Shahan

Noes: 0

Absent: 0

[Staff Report](#)

[2020-2021 CIP](#)

SECTION 5 ITEMS FROM THE ADVISORY BOARD

Subcommittees were reviewed.

SECTION 6 ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library