



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

### Action Summary

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their July 21, 2022, meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the July 21, 2022, meeting minutes will be approved by the Advisory Board of Directors at the scheduled August meeting. If you have any questions, please contact us at (916) 725-1585.

### THURSDAY, July 21, 2022

### REGULAR MEETING 5:00 PM

Board of Directors: James Evans III, David Huber, Michelle Rivas, Mark Shahan, & Tim Virga

### SECTION 1

### REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER – 5:04 pm
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

**Board Action: Virga/Evans**

**Ayes: Evans, Huber, Shahan, Virga**

**Noes: 0**

**Absent: Rivas (arrival at 5:07 pm)**

6. COMMUNICATIONS RECEIVED AND FILED  
None
7. PRESENTATION  
2022 Summer Camps – Marty Buell, Recreation Superintendent & Todd Gordon,  
Recreation Superintendent

### SECTION 2

### PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting from June 19, 2022.

[Board Minutes](#)

2. Approval of 2021-22 May Financial Reports

3. Approval of Billing and Refund report from May 2022

4. Authorize the District Administrator to execute a two-year extension of the ground lease agreement between Center Joint Unified School District and SRPD to operate a before and after school daycare program, an off-track care program, and a preschool program.

[Staff Report CJUSD Ground Lease Agreement](#)

[CJUSD SRPD Ground Lease Agreement](#)

**Board Action: Shahan/ Evans**

**Ayes: Evans, Huber, Rivas, Shahan, Virga**

**Noes: 0**

**Absent: 0**

### SECTION 4: ADMINISTRATION BUSINESS

1. By motion, approve Resolution No. 22-005 that would approve the Engineer's Report, confirm the diagram and assessment, and order the levy of continued assessment for fiscal year 2022-23 for the Park Maintenance and Recreation Improvement District as the final step in levying the assessments. **Public Hearing 5:08 pm – 5:14 pm**

[Resolution No. 22-005](#)

[Staff Report](#)

**Board Action: Virga/ Shahan**

**Ayes: Evans, Huber, Rivas, Shahan, Virga**

**Noes: 0**

**Absent: 0**

2. Oral Presentation from Bill Cook presenting the idea of an Amphitheater in Rusch Park

[Kathy Cook Ampitheater](#)

**Board Action: Rivas/ Virga**

**Ayes: Evans, Huber, Rivas, Shahan, Virga**

**Noes: 0**

**Absent: 0**

3. By Motion, Approve the Park Operation Report from June 2022.

[Staff Report Operations  
July 2022](#)

**Board Action: Rivas/ Shahan**  
**Ayes: Evans, Rivas, Shahan, Virga**  
**Noes: 0**  
**Absent: Huber**

4. By Motion, Approve the use of \$225,000 of Citrus Heights Park Impact Fees for installing the City's ACC Trail and the purchase of a new playground for C-Bar-C Park.

[Staff Report CH Park  
Impact Fees](#)

**Board Action: Virga/ Rivas**  
**Ayes: Evans, Huber, Rivas, Shahan, Virga**  
**Noes: 0**  
**Absent: 0**

5. By Motion, move the August Board Meeting from August 18, 2022 to August 3, 2022.

**Board Action: Virga/ Shahan**  
**Ayes: Evans, Huber, Rivas, Shahan, Virga**  
**Noes: 0**  
**Absent: 0**

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

1. The next subcommittee meetings are scheduled for September 2022 as follows:

- **Personnel and Programing**

Mark Shahan/Tim Virga  
TBD

- **Park Development and Finance**

Jay Evans III/Michelle Rivas  
TBD

2. Upcoming Special Events

July 22, 2022 - Friday Family Swim Nights - Antelope Aquatic Complex  
August 5, 2022 - Friday Family Swim Nights - Antelope Aquatic Complex  
August 13, 2022 - Hot August Movie Night - Rusch Park  
September 25, 2022 - Sunday Funday - Rusch Park

**SECTION 6: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District will be posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting:

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library