



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
SUNRISE PATIO ROOM
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Wednesday, March 19, 2025

REGULAR MEETING 5:30 PM

Board of Directors: David Huber, Natalee Price, Andrew Saunders, Susanne Uhl, Tim Virga

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
Letter From Sutter Facility
7. PRESENTATION
Introduction of Director Natalee Price
Introduction of Director Andrew Saunders
District Administrator's Report

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any agenda item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a speaker information card and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for February 19, 2025.

[Minutes 2-19-2025](#)

2. Approval of Financial Reports for February 2025.
3. Approval Billing and Refund Reports February 2025.
4. By motion, approve Resolution No. 25-001 retaining the services of SCI Consulting Group to prepare the Engineer's Report for the Park Maintenance and Recreation Improvement District as the first step in a three-step process in levying annual assessments for fiscal year 2025-26.

[SCI Staff Report](#)

[SCI Resolution 3-19-25](#)

5. By motion, approve Memorandum of Understanding between the Dry Creek Joint Elementary School District and Sunrise Recreation and Park District allowing SRPD to operate an afterschool program and summer camp on four elementary school campuses to satisfy the Extended Learning Opportunities Program and authorize the District Administrator to sign all necessary documents.

[DCJESD ELOP Staff Report](#)

[MOU DCJESD SRPD](#)

6. By motion, accept Linmoore Fencing & Iron Works as the lowest responsive bidder for the District's Request for Proposal (RFP) for the Basketball Court Upgrades at Walerga Park Project and authorize the District Administrator to sign all necessary related documents.

[Walerga Basketball Court Upgrades Staff Report](#)

[Bid Results](#)

SECTION 4: ADMINISTRATIVE BUSINESS

1. By motion, approve the Sunrise Recreation and Park District's FY 2025-2026 Recommended Budgets for 338A, 338B, 338D and 338F and forward to the Board of Supervisors for final adoption.

Public Hearing-5:50 pm.

[2025-26 District Budget Staff Report](#)

[338A Recommended Budget](#)

[338B Recommended Budget](#)

[338D Recommended Budget](#)

[338F Recommended Budget](#)

[Salary Policy](#)

- By motion, approve the District’s Capital Improvement Projects (CIP) for FY 2025-2026 as outlined in Exhibit A. Also, by motion, authorize the District Administrator to initiate Request for Proposals (RFP’s) and Request for Qualifications (RFQ’s) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

[CIP Program Plan Staff Report](#)

[2025-26 CIP Program](#)

- By motion, authorize a budget augmentation for fund 338A to support the Twin Rivers Unified School District summer programming operating in FY 2024-2025.

[Budget Augmentation Staff Report](#)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

- Next Regular Advisory Board of Directors Meeting: April 16, 2025.

- Upcoming Special Events:

Art in the Park Weekend	March 29
Adult Paint & Sip Night	April 11
Kiwanis Easter Egg Hunt	April 19
Yoga in the Park	April 26
Food Truck Night	April 22
Food Truck / Movie Night	May 20
Revenge of the 5th	June 1
Family Swim Nights	June 6, 20, July 11, 25, August 1
Stars and Stripes	June 28
Family Swim/ Movie Night	August 23
75 th Anniversary Celebration	October 4
Adult Paint and Sip Night	October 17
Howl-O-Ween Parage	October 18
Floating Pumpkin Patch	October 26
Brooktree Movie Night	October 26
Art and Crafts Fair	November 22
Tree Lighting	December 6
Breakfast with Santa	December 6
Holiday at Hogwarts Yule Ball	December 13

3. The April subcommittee meetings are:

Park Development and Finance

David Huber/Natalee Price

April 1, 2025, at 1:00pm

Personnel and Programming

Andrew Saunders/Susanne Uhl

April 1, 2025, at 4:30pm

4. Amphitheater AD Hoc Committee Updates
5. Future Agenda Items

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd., Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library