



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
SUNRISE PATIO ROOM  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**Tuesday, October 29, 2024**

**REGULAR MEETING 5:30 PM**

Board of Directors: Jay Evans, David Huber, Mark Shahan, Susanne Uhl, Tim Virga

### **SECTION 1: REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
None
7. PRESENTATION  
Antelope Tennis Club Special Presentation  
Parks Division Presentation

### **SECTION 2: PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any agenda item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a speaker information card and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for September 18, 2024.

[Minutes 09-18-2024](#)

2. Approval of Financial Reports for September 2024.
3. Approval Billing and Refund Reports September 2024.
4. By motion, approve the American Rescue Plan Act of 2021 Federal Subaward Agreement for the Walerga Park Improvement Project and authorize the District Administrator to sign all necessary related documents.

[ARPA Funding Staff Report](#)

[Sunrise Subrecipient Agreement](#)

## **SECTION 4: ADMINISTRATIVE BUSINESS**

1. By motion, approve the Rusch Ballfield Lighting project and authorize staff to proceed with preliminary plans to move forward with the project.

[Rusch Field Lighting Staff Report](#)

2. By motion, approve Resolution No 24-005 approving the Sunrise Recreation and Park District Five-Year Findings Report for the Park Impact Fee Program in Compliance with Government Code Sections 66006 and 66001 and forward to the Board of Supervisors for final approval.

[5-Year Findings Staff Report](#)

[Five-Year Findings Resolution](#)

[SRPD Five-Year Findings Report](#)

3. By motion, accept Knight Watch Protective Services as the lowest responsive bidder for the District's Request for Proposal (RFP) for Private Security Services within Sunrise Recreation and Park District and authorize the District Administrator to sign all necessary related documents.

[Security Services Staff Report](#)

[Bid Results](#)

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

1. Next Regular Advisory Board of Directors Meeting: November 20, 2024.

2. Upcoming Special Events:

10 <sup>th</sup> Annual Arts & Crafts Fair	Nov. 2
Tree Lighting	Dec. 7
Tuba Christmas	Dec. 7
Brunch with Santa	Dec. 8
Holiday at Hogwarts Yule Ball	Dec. 14
Capitol Pops Holiday Concert	Dec. 14

3. The November subcommittee meetings are:

Park Development and Finance

Jay Evans/David Huber  
November 5, 2024, at 1:00pm

Personnel and Programming

Mark Shahan/Susanne Uhl  
November 5, 2024, at 4:30pm

4. Future Agenda Items

**SECTION 6: ADJOURNMENT**

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd., Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library