



We Create Community Through People, Parks and Programs

STAFF REPORT

DATE: November 17, 2022

TO: Advisory Board of Directors

FROM: Dave Mitchell, District Administrator

SUBJECT: Report Back and recommendation on Distribution of \$224,000 employee pay set aside from the August 3, 2022 budget hearing

RECOMMENDATION:

By motion, accept staff's recommendation on the distribution of the \$224,000 set aside from the August 3, 2022 Board Meeting.

BACKGROUND:

As part of the August 3, 2022 SRPD budget approval, \$224,000 was set aside to address future part time salary pay scale adjustments. The District Administrator was tasked with re-establishing a 5 step part time pay scale and to present an implementation plan at a future Board Meeting.

CURRENT DISCUSSION:

It is recommended that the following pay increases be implemented:

For eligible part time staff in the parks, daycare, administration

On January 8th, 2023 they receive a .50 an hour raise

On March 5th, 2023 they receive a .50 an hour raise

On April 30th, 2023 employees are placed in the correct salary step based on years of experience.

For eligible part time staff in aquatics

Upon rehire, employees will be placed in the proper step of the new payscale depending on their years of experience

FINANCIAL IMPACT:

It is estimated that implementation of the new part time PayScale will result in total salary increases in the following way:

Parks Employees - \$74,222.70
Daycare Employees - \$63,436.79
Administration Employees - \$6,905.71
Aquatic Employees - \$42,665.40
Full Time Employees - \$34,205.16

Total - \$221,435.76

By: *Dave Mitchell*
Dave Mitchell
District Administrator

Attachments: PayScale Spreadsheets