



We Create Community Through People, Parks and Programs

STAFF REPORT

DATE: April 18, 2019

TO: Advisory Board of Directors

FROM: Dave Mitchell, District Administrator
Margaret Hatton, Finance Manager

SUBJECT: Authorize the District Administrator to award the bid for Phase I Improvements at Cabana Park.

RECOMMENDATION:

By motion, authorize the District Administrator to award the bid and execute the contract with PBM Construction Inc. the lowest responsible bidder for the Phase I Improvements at Cabana Park.

BACKGROUND/DISCUSSION:

This Board allocated funds in the FY 2018-19 budget for the Phase I development at Cabana Park.

This park development project is primarily a small neighborhood dog park with an oak grove dedicated to a fallen officer. The contracted work for Phase I Improvements consist of grading, underground work, concrete paving, installation of decomposed granite and fencing for the dog park.

Callander Associates were retained by the District to develop construction drawings along with specifications for the project.

District staff publically advertised the RFP for Phase I Improvements in the Daily Journal on February 27th and March 6th, 2019.

An on-site pre-bid walk was held on March 13th with 8 participants.

Bids were opened on April 3rd at the District Office. Bids ranged from \$216,275 to \$307,795. The apparent low bidder is PBM Construction Inc. This contractor previously constructed the joint use area at Antelope Community Park in 2007. Staff is confident in recommending that the Board awards the bid to this firm.

FUNDING:

The FY 2018-19 general fund budget includes \$475,000 to be used for Phase I Park Improvements at Cabana Park.

The apparent low bid is \$216,275. This leaves a balance of \$258,725 for all other costs to complete Phase I of the park. That balance is consistent with the project cost estimate provided by Callander Associates.

Approved: _____
Margaret Hatton
Finance Manager

Approved: _____
Dave Mitchell
District Administrator

Attachment: Phase I Improvements – Cabana Park - Bid Summary