ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
SUNRISE PATIO ROOM
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their January 15, 2025 meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the January 15, 2025 meeting minutes will be approved by the Advisory Board of Directors at the scheduled February meeting. If you have any questions, please contact us at (916) 725-1585.

Wednesday, January 15, 2025 REGULAR MEETING 5:30 PM

Board of Directors: David Huber, Mark Shahan, Susanne Uhl, Tim Virga

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER 5:31 p.m.
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION
   Parks Division Presentation
   District Administrator's Report

Board Action:	**Shahan, Uhl**
Ayes:	**Huber, Shahan, Uhl, Virga**
Noes:	**0**
Absent:	**0**
Abstain:	**0**
Recuse:	**0**

PRESENTATION

Parks and Facilities Superintendent Wayne Edmundson presented the Parks Division update.

District Administrator Kevin Huntzinger presented his District Administrator's Update.

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

Upon motion by Director Shahan and seconded by Director Uhl, the Sunrise Recreation and Park District Advisory Board of Directors approved the following:

1. Approval of minutes from the Advisory Board of Directors meeting for December 18, 2024.

   Minutes 12-18-2024

2. Approval of the Billing and Refund Reports for December 2024.
3. Approval of Billing and Refund Reports for December 2024.
4. By motion, accepted National Aquatic Services INC. as the lowest responsive bidder for the District's Request for Proposal (RFP) for the Rusch Community Park Pool Heat Exchanger Replacement and authorize the District Administrator to sign all necessary related documents.

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Rusch Pool Heat Exchanger Staff Report

Bid Results

Board Action:	**Shahan, Uhl**
Ayes:	**Huber, Shahan, Uhl, Virga**
Noes:	**0**
Absent:	**0**
Abstain:	**0**
Recuse:	**0**

SECTION 4: ADMINISTRATIVE BUSINESS

Upon motion by Director Uhl and seconded by Director Shahan, the Sunrise Recreation and Park District Advisory Board approved the following:

1. The Sunrise Recreation and Park District (SRPD) Tree and Bench Donation Policy with the additional wording that the Board will have final approval if any proposal strays from the current policy.

SRPD Tree and Bench Donation Staff Report	SRPD Tree and Bench Donation Policy

Board Action: **Uhl, Shahan**
Ayes: **Huber, Shahan, Uhl, Virga**
Noes: **0**
Absent: **0**
Abstain: **0**
Recuse: **0**

Upon motion by Director Huber and seconded by Director Uhl, the Sunrise Recreation and Park District Advisory Board approved the following:

2. Authorized the District Administrator to sign the Memorandum of Understanding (MOU) between the Antelope Community Tennis Association (ACTA) and the Sunrise Recreation and Park District (SRPD) with the stipulation that it is a one-year agreement contingent upon grant money for repairs.

ACTA MOU Staff Report	ACTA MOU 1-10-25

Board Action: **Huber, Uhl**
Ayes: **Huber, Uhl, Virga**
Noes: **0**
Absent: **0**
Abstain: **0**
Recuse: **Shahan**

SECTION 5: ITEMS FROM THE ADVISORY BOARD

1. Next Regular Advisory Board of Directors Meeting: February 19, 2025 at 5:30 pm.

2. The February subcommittee meetings are:

   Park Development and Finance
   David Huber/Vacant
   February 4, 2025, at 1:00pm

   Personnel and Programming
   Mark Shahan/Susanne Uhl
   February 4, 2025, at 4:30pm

3. Future Agenda Items:

   a. Security Recap
   b. Graffiti updates
   c. Upcoming special events

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library

Board Action: Chair called for adjournment at 7:40 pm