



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

THURSDAY **JULY 21, 2011** **CLOSED SESSION 6:00 PM**

Board of Directors: Kristen Buccellato, Rod Glover, Lisbeth Gray, John Padden, Jodi Tarr

SECTION 1 **CLOSED SESSION**

1. CALL CLOSED SESSION TO ORDER
2. ROLL CALL
3. MEETING PROTOCOL
4. APPROVAL OF AGENDA

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

5. COMMUNICATIONS RECEIVED AND FILED
6. CLOSED SESSION – **Conference with Labor Negotiator** (Government Code Section 54957.6)
Agency designated representatives: Sang-Jin Nam, Esq. (Liebert Cassidy Whitmore)
Employee Organization: AFSCME Local 146 for Miscellaneous and Confidential Units

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SECTION 3 CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for June 16, 2011.
2. Approval of minutes from the Special Advisory Board of Directors meeting for June 28, 2011.
3. Approval of revenue report for June 2011.
4. Approval of expenditure report for June 2011.
5. Approval of payments of bills by ratification for June 2011
6. Approval of refunds associated with facility rentals and recreation programs for June 2011.
7. Acceptance of operation reports for July 2011.

SECTION 4 ADMINISTRATION BUSINESS

8. By motion, approve Resolution No. 11-012 regarding the Engineer's Report and the Levy and Collection of Assessments within the Park Maintenance and Recreation Improvement District (Antelope Area) for Fiscal Year 2011-12.
Public Hearing 7:15 pm **REPORT STAFF REPORT RESOLUTION**
9. By Motion, authorize County Real Estate to amend the lease agreement with Verizon Wireless regarding a 4'x14' pad expansion for new equipment cabinets and a 6' x 12' pad expansion to accommodate a generator at CBARC Park and forward to the Board of Supervisors for final adoption.
Public Hearing 7:30 PM **REPORT STAFF REPORT MAP 1 MAP 2**
10. By motion approve the Administrative Services Manager, Senior Account Clerk, and Park Maintenance Assistant Classifications. **REPORT REPORT COVER STAFF REPORT**
11. By motion, authorize the District Administrator to execute a contract with Grace Consulting for a classification study of 20 part time and seasonal positions within the Recreation Division.
STAFF REPORT

12. By motion, authorize the District Administrator to execute a contract with the Asian Community Center for operation of the Congregate Meal and Meals on Wheels programs. **STAFF REPORT**
13. By motion, authorize the District Administrator to enter into a Memorandum of Understanding (MOU) with the San Juan Unified School District regarding the Bridges After School Program. **STAFF REPORT**

SECTION 5 **ITEMS FROM THE ADVISORY BOARD**

1. Special Board Meeting
2011-12 Final Budget
Thursday, August 4, 2011 7:00 pm
2. The next sub committee meetings are scheduled for August 2011 as follows:

Operations/Administration

Rod Glover and Lisbeth Gray Monday, August 8 at 3:30 pm

Finance/Development/Recreation

Jodi Tarr and John Padden Monday, August 8 at 4:15 pm

Board Chair

Kristen Buccellato – Monday, August 15 at 3:00 pm

SECTION 6 **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library