



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
SUNRISE PATIO ROOM  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**Wednesday, September 18, 2024**

**REGULAR MEETING 5:30 PM**

Board of Directors: Jay Evans, David Huber, Mark Shahan, Susanne Uhl, Tim Virga

### **SECTION 1: REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETINGS TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
None
7. PRESENTATION  
Recreation Division Presentation  
District Administrator Update

### **SECTION 2: PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for August 1, 2024 and September 4, 2024.

[Minutes 08-01-2024](#)

[Minutes 09-04-2024](#)

2. Approval of Financial Reports for July and August 2024.
3. Approval Billing and Refund Reports for July and August 2024.
4. By motion, accept Northstar Chemical as a dba of Pacific Star Chemical, LLC. as the lowest responsive bidder for the District's Request for Proposal (RFP) for Pool Chemicals at Rusch Community Park Pool and Antelope Community Park Pool and authorize the District Administrator to sign all necessary related documents.

[Pool Chemicals Staff Report](#)

[Bid Results](#)

5. By motion, accept Jetmulch, INC. as the lowest responsive bidder for the District's Request for Proposal (RFP) for Playground Engineered Wood Fiber Replacement within Sunrise Recreation and Park District's Parks and authorize the District Administrator to sign all necessary related documents.

[EWF Staff Report](#)

[Bid Results](#)

6. By motion, approve the amended Expanded Learning Opportunities Program (ELOP) services agreement between Center Joint Unified School District (CJUSD) and Sunrise Recreation and Park District (SRPD) authorizing SRPD to continue operating an afterschool program on the Oak Hill Elementary School campus to satisfy the ELOP Program and authorize the District Administrator to sign all necessary documents.

[CJUSD Staff Report](#)

[CJUSD ELOP Agreement](#)

## **SECTION 4: ADMINISTRATIVE BUSINESS**

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

1. Next Regular Advisory Board of Directors Meeting: October 16, 2024.

2. Upcoming Special Events:

Sunday Funday	Sept. 22
Movie Night	Oct. 4
Floating Pumpkin Patch	Oct. 5
Howl-O-Ween Parade/Festival	Oct. 19
10 <sup>th</sup> Annual Arts & Crafts Fair	Nov. 2
Tree Lighting	Dec. 7
Tuba Christmas	Dec. 7

Brunch with Santa	Dec. 8
Holiday at Hogwarts Yule Ball	Dec. 14
Capitol Pops Holiday Concert	Dec. 14

3. The September subcommittee meetings are:

Park Development and Finance  
Jay Evans/David Huber  
October 1, 2024, at 1:00pm

Personnel and Programming  
Mark Shahan/Susanne Uhl  
October 1, 2024, at 5:30pm

4. Future Agenda Items

**SECTION 6: ADJOURNMENT**

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd., Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library

