

November 9, 2020

Sunrise Recreation and Park District (SRPD) is currently accepting proposals for construction project management for a small capital improvement project in Citrus Heights, CA. The District is looking to demolish the current public restroom in San Juan Park and replace it with a two-stall ADA compliant prefabricated restroom building with a small plumbing chase.

Work Site Details:

San Juan Park
5509 Mariposa Avenue
Citrus Heights, Ca. 95610

Scope of Services Being Requested:

1. Working with SRPD staff, re-establishing a formal relationship with National Buy Board Cooperative for the purpose of purchasing an already competitively bid prefabricated park restroom that will be delivered and installed at San Juan Park.
2. Working with National Buy Board Cooperative and SRPD staff to select the restroom and all features of the restroom to be purchased by the District.
3. Managing design and questions from the restroom manufacturer during off site construction of the restroom.
4. Directing/Assisting SRPD staff for the preparation of the prework necessary at San Juan Park; typically pad preparation, water lines connections, electrical connections, sewer connection, and vegetation management.
5. Coordinating delivery and installation of the restroom to San Juan Park.
6. After delivery and installation; coordinate exterior concrete/sidewalk connection points.
7. Prepare necessary documents (plot maps) from prepared plans you will receive from the restroom provider to obtain from the City of Citrus Heights Building Department all necessary permits and inspections.

To be considered for this RFQ, please submit a three (3) page maximum submittal with the following information:

- A. An introductory statement about your firms experience with project/construction management.
- B. A short introduction/bio of who would be assigned to the project.
- C. A fee proposal that incorporates all proposed costs to deliver the 7 areas of the scope of services above itemized by the proposed fee per item.
- D. An hourly pay rate per person assigned to work on the project.

To submit your proposal, please send a PDF of the proposal via email to the District Administrator at dmitchell@sunriseparks.com. Proposals are due no later than 4:00 PM on Monday, December 7th.



To assist with any questions, a zoom conference call has been scheduled for Wednesday, November 18th at 9:00 AM. This is not a mandatory meeting to submit a proposal.

<https://zoom.us/j/98426985316?pwd=cUZxMGkyNy9QL1lHYXQzMU0wZm43UT09>

Meeting ID #984 2698 5316

Passcode 465019

Thank you for your interest in this opportunity.

Sincerely,

Dave Mitchell
District Administrator