



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

## Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their February 16, 2012 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the February 16, 2012 meeting minutes will be approved by the board of directors on March 15, 2012. If you have any questions please contact us at 725-1585.

**THURSDAY**      **February 16, 2012**      **REGULAR MEETING**      **7:00 PM**

Board of Directors: Kristen Buccellato, Rod Glover, Lisbeth Gray, Tony Makarczyk, Jodi Tarr

### **SECTION 1**      **REGULAR MEETING**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. ABSENCE, Kristen Buccellato, Board Chair, due to vacation
4. FLAG SALUTE
5. MEETING PROTOCOL
6. APPROVAL OF AGENDA

**Board Action: Gray/Glover**

**Ayes: Glover, Gray, Makarczyk**

**Noes: 0**

**Absent: Buccellato, Tarr**

7. COMMUNICATIONS RECEIVED AND FILED  
Knights of Columbus, Infant Mary Council, No. 4964
8. PRESENTATIONS  
Hearts for Parks donation for the Rusch Park Basketball Court improvement project.

### **SECTION 2**      **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for December 15, 2011.
2. Approval of billing and refund report for December 2011.
3. Approval of billing and refund report for January 2012.
4. Acceptance of operation reports for February 2012.

**Board Action: Gray/Makarczyk**  
**Ayes: Glover, Gray, Makarczyk**  
**Noes: 0**  
**Absent: Buccellato, Tarr**

**SECTION 3** **ADMINISTRATION BUSINESS**

5. By motion, approve Audit for June 30, 2011 and forward to the Board of Supervisors for final adoption. FINANCIAL REPORTS  
STAFF REPORT

**Board Action: Gray/Makarczyk**  
**Ayes: Glover, Gray, Makarczyk**  
**Noes: 0**  
**Absent: Buccellato, Tarr**

6. By motion, approve revised job classifications for aquatics positions.  
STAFF REPORT ATTACHMENT A ATTACHMENT E  
ATTACHMENT B ATTACHMENT F  
ATTACHMENT C ATTACHMENT G  
ATTACHMENT D ATTACHMENT H  
ATTACHMENT I

**Board Action: Makarczyk/Gray**  
**Ayes: Glover, Gray, Makarczyk**  
**Noes: 0**  
**Absent: Buccellato, Tarr**

7. By motion, approve the Athletic Field Allocation Policy. STAFF REPORT  
ATTACHMENT

**Board Action: Gray/Glover**  
**Ayes: Glover, Gray, Makarczyk**  
**Noes: 0**  
**Absent: Buccellato, Tarr**

8. By motion, approve the special Use/Event Permit Process and Fee Policy, subject to review on items to be determined. STAFF REPORT  
ATTACHMENT A  
ATTACHMENT B

**Board Action: Gray/Glover**  
**Ayes: Glover, Gray, Makarczyk**  
**Noes: 0**  
**Absent: Buccellato, Tarr**

9. By motion, approve Resolution No. 12-002 endorsing the application and partnership with San Juan Unified School District for a grant to expand Bridges/Assets Program, affecting four schools within the District boundaries. STAFF REPORT  
ATTACHMENT

**Board Action: Makarczyk/Gray**  
**Ayes: Glover, Gray, Makarczyk**  
**Noes: 0**  
**Absent: Buccellato, Tarr**

10. By motion, approve Resolution No. 12-001 that endorses a partnership with the County of Sacramento to apply for State of California, Housing and Community Development, Housing Related Parks Program Grant funds for Walerga Park, as amended.

**Board Action: Gray/Makarczyk**  
**Ayes: Glover, Gray, Makarczyk**  
**Noes: 0**  
**Absent: Buccellato, Tarr**

STAFF REPORT  
ATTACHMENT A  
ATTACHMENT B

11. By motion, authorize the District Administrator to amend the current agreement with Foothill Associates for construction documents at Tempo Park, to add a Storm Water Pollution Prevention Plan which is required by the State.

**Board Action: Gray/Glover**  
**Ayes: Glover, Gray, Makarczyk**  
**Noes: 0**  
**Absent: Buccellato, Tarr**

STAFF REPORT  
ATTACHMENT A  
ATTACHMENT B

12. Overview of District's FY 11-12 and FY 12-13 Budget. STAFF REPORT

13. By motion, authorize District Administrator to solicit bids for routine services: 1) Park Security Services and 2) Refuse Collection Services.

STAFF REPORT

**Board Action: Makarczyk/Gray**  
**Ayes: Glover, Gray, Makarczyk**  
**Noes: 0**  
**Absent: Buccellato, Tarr**

#### **SECTION 4** **ITEMS FROM THE ADVISORY BOARD -**

Review of sub-committee meetings for March 2012.

April 27, 2012 – Rusch Park Basketball Court Ribbon Cutting Ceremony.

#### **SECTION 5** **ADJOURNMENT**



The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library