



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

### **Action Summary**

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their August 3, 2022, meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the August 3, 2022, meeting minutes will be approved by the Advisory Board of Directors at the scheduled September meeting. If you have any questions, please contact us at (916) 725-1585.

### **WEDNESDAY, August 3, 2022**

### **REGULAR MEETING 5:00 PM**

Board of Directors: James Evans III, David Huber, Michelle Rivas, Mark Shahan, & Tim Virga

### **SECTION 1**

### **REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
NONE
7. PRESENTATION  
NONE

### **SECTION 2**

### **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting from July 21, 2022.

[Board Minutes](#)

2. Approval of 2021-22 Year End Financial Reports

[338A](#)

[338B](#)

[338D](#)

[338F](#)

3. Approval of Billing and Refund reports for Fiscal Year End 2021-2022

[Vendor Activity  
Report](#)

[Vendor Activity Cal  
Card](#)

4. Approval of Staff Report- Request to Delete Surplus Equipment from District Inventory

[Staff Report-  
Delete Inventory](#)

**Board Action:** Rivas, Shahan  
**Ayes:** Evans, Huber, Rivas, Shahan, Virga  
**Noes:** 0  
**Absent:** 0

### **SECTION 4: ADMINISTRATION BUSINESS**

1. By motion, approve SRPD to discontinue offering optional Life Insurance through VOYA for full-time employees, beginning January 2023.

[Staff Report- Life  
Insurance](#)

**Board Action:** Rivas, Shahan  
**Ayes:** Evans, Huber, Rivas, Shahan, Virga  
**Noes:** 0  
**Absent:** 0

- By motion, approve the Sunrise Recreation and Park District Fiscal Year 2022-2023 Adopted Budgets for 338A, 338B, 338D, 338E, and 338F and forward to the County of Sacramento Board of Supervisors for final adoption.

**Public Hearing 5:25 pm**

<a href="#">Staff Report-District Budgets</a>	<a href="#">Adopted 338A</a>	<a href="#">Adopted 338B</a>	<a href="#">Adopted 338D</a>	<a href="#">Adopted 338E</a>	<a href="#">Adopted 338F</a>	<a href="#">Salary Policy</a>
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The directors proposed a COLA increase for Full-Time employees from 3.9% to 4.2%.

**Board Action:** Virga, Evans  
**Ayes:** Evans, Huber, Rivas, Shahan, Virga  
**Noes:** 0  
**Absent:** 0

- By motion, approve the District’s Final Capital Improvement Projects (CIP) for Fiscal Year 2022-2023 as outlined in Exhibit A. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP’s) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

<a href="#">Staff Report-CIP</a>	<a href="#">Exhibit A</a>
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The directors proposed funding for a new playground at C-Bar-C park from \$200,000 to a possible \$250,000.

**Board Action:** Virga, Rivas  
**Ayes:** Evans, Huber, Rivas, Shahan, Virga  
**Noes:** 0  
**Absent:** 0

**SECTION 5: ITEMS FROM THE ADVISORY BOARD**

- The next subcommittee meetings are scheduled for September 2022 as follows:
  - Personnel and Programing**  
 Mark Shahan/Tim Virga  
 TBD
  - Park Development and Finance**  
 Jay Evans III/Michelle Rivas  
 TBD
- Upcoming Special Events (Any special events to add)
  - August 5, 2022 - Friday Family Swim Nights - Antelope Aquatic Complex
  - August 13, 2022 - Hot August Movie Night - Rusch Park
  - September 25, 2022 - Sunday Funday - Rusch Park

**SECTION 6: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District will be posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting:

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library