



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

THURSDAY, SEPTEMBER 17, 2015

REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
Letter regarding tree stump removal at Foothill Golf Course
Letter from Kathryn Warren
7. PRESENTATION

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for August 6, 2015.
2. Approval of 2015-16 Year to Date Financial Report.
3. Approval of billing and refund report for July and August 2015.
4. Approval of Operations Report for August 2015.

[Operations Report](#)

5. Authorize District Administrator to sign a contract with Sylvir Consulting for grant writing services.
6. Authorize the District Administrator to execute a contract with Fechter & Company for financial auditing services for Fiscal Year 2014/15.

[Staff Report](#)

[Contract](#)

[Staff Report](#)

[Contract](#)

SECTION 4: ADMINISTRATION BUSINESS

7. By motion, authorize the District Administrator to award the bid and execute a contract with Grace Consulting for a Total Compensation Study for Full Time Employees.

[Staff Report](#)

8. By motion, accept the Cal Fire Tree Inventory and 5 year tree management plan.

[Staff Report](#)

[Draft Urban Tree Mitigation Plan](#)

9. By motion, authorize the District Administrator to award the bid and execute a contract to the lowest responsive bidder for the Tempo Park Tennis Court Renovation Project.

[Staff Report](#)

[Bid Results](#)

10. By motion, accept additional projects for the FY 2015-16 Rusch Park CIP.

[Staff Report](#)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for October 2015 as follows:

Personnel and Programing

Thursday, October 1, 2015 – 6:00 pm

Rita Lingwood/Michelle Rivas

Park Development and Finance

Thursday, October 1, 2015 – 5:00 pm

Tony Makarczyk/Mark Shahan

SECTION 7: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library

