



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

MEETING CONDUCTED VIA ZOOM

<https://us06web.zoom.us/j/81067666922?pwd=OUxmZ0w4eWlvWmdkdXNQMVg3Y2xkQT09>

Meeting ID: 810 6766 6922

Passcode: 301712

If you are interested in speaking with the Board at the meeting, please send an email to sunrise@sunriseparks.com informing the Board Clerk of this. On the day of the meeting please use the Chat function in ZOOM to request to speak to the Board. In both cases, please note which Agenda Item number you would like to speak or speaking during Public Comment.

TUESDAY, AUGUST 3, 2021

REGULAR MEETING 5:00 PM

Board of Directors: Shannon Brown, David Huber, Rita Lingwood, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for July 15, 2021. [Board Minutes](#)
2. Approval of 2020-21 Year End Financial Report.
3. Approval of billing and refund report for Fiscal Year End 2020-2021.
4. Approve Resolution No. 21-010, authorizing the District Administrator, or his/her designee, to execute a Sales and Purchase Agreement of Real Property, an Easement for underground water transmission lines and to do and perform everything necessary to carry out the purpose of the resolution. [Staff Report](#) [Agreement](#)

SECTION 4: ADMINISTRATION BUSINESS

[Resolution No. 21-010](#)

5. By motion, approve Resolution No. 21-009 that would approve the Engineer's Report, confirm the diagram and assessment, and order the levy of continued assessment for fiscal year 2021-2022 for the Park Maintenance and Recreation Improvement District as the final step in levying the assessments.
Public Hearing 5:05 pm [Staff Report](#) [Resolution No. 21-009](#) [Engineer's Report](#)
6. By motion, approve the Sunrise Recreation and Park District Fiscal Year 2021-2022 Adopted Budgets for 338A, 338B, 338D and 338F and forward to the County of Sacramento Board of Supervisors for final adoption.
Public Hearing 5:20 pm [Staff Report](#) [338A](#) [338B](#) [338D](#) [338F](#)
[CIP Program](#) [Salary Policy](#)
7. By motion, approve the District's Final Capital Improvement Projects (CIP) for Fiscal Year 2021-2022 as outlined in Exhibit A. Also, by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

[Staff Report](#)

[CIP Program](#)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for September 2021 as follows:

Personnel and Programing

Shannon Brown/David Huber
September 2, 2021

Park Development and Finance

Rita Lingwood/Michelle Rivas
September 2, 2021

2021 Special Events/Activities

August 6, 2021	Hot August Movie Night	Rusch Park
October 16, 2021	Howl O'Wen Parade and Harvest Festival	Rusch Park
November 6, 2021	Arts and Crafts Fair	Rusch Park
December 12, 2021	Brunch with Santa	Rusch Park

SECTION 6: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library