



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their September 17, 2015 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the September 17, 2015 meeting minutes will be approved by the board of directors on October 15, 2015. If you have any questions please contact us at 725-1585.

THURSDAY SEPTEMBER 17, 2015 REGULAR MEETING 7:30 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Rivas/Shahan

Ayes: Brown, Rivas, Shahan

Noes: 0

Absent: Lingwood/Makarczyk

6. COMMUNICATIONS RECEIVED AND FILED
Letter regarding tree stump removal at Foothill Golf Course
Letter from Kathryn Warren
7. PRESENTATION

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of

the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for August 6, 2015. [Board Minutes](#)
2. Approval of 2015-16 Year End Financial Reports.
3. Approval of billing and refund report for July and August 2015.
4. Approval of Operations Report for August 2015. [Operations Report](#)
5. Authorize District Administrator to sign a contract with Sylvir Consulting for grant writing services. [Staff Report](#) [Contract](#)
6. Authorize the District Administrator to execute a contract with Fechter & Company for financial auditing services for Fiscal Year 2014-15. [Staff Report](#) [Contract](#)

Board Action: Rivas/Shahan
Ayes: Brown, Rivas, Shahan
Noes: 0
Absent: Lingwood/Makarczyk

SECTION 4 **ADMINISTRATION BUSINESS**

7. By motion, authorize the District Administrator to aware the bid and execute a contract with Grace Consulting for a Total Compensation Study for Full Time Employees. [Staff Report](#)

Board Action: Rivas/Shahan
Ayes: Brown, Rivas, Shahan
Noes: 0
Absent: Lingwood/Makarczyk

8. By motion, accept the Cal Fire Tree Inventory and 5 year tree management plan. [Staff Report](#) [Draft Urban Tree Mitigation Plan](#)

Board Action: Rivas/Shahan
Ayes: Brown, Rivas, Shahan
Noes: 0
Absent: Lingwood/Makarczyk

9. By motion, authorize the District Administrator to award the bid and execute a contract to the lowest responsive bidder for the Tempo Park Tennis Court Renovation Project.

[Staff Report](#)

[Bid Results](#)

Board Action: Rivas/Shahan
Ayes: Brown, Rivas, Shahan
Noes: 0
Absent: Lingwood/Makarczyk

10. By motion, accept additional projects for the FY 2015-16 Rusch Park CIP.

[Staff Report](#)

Board Action: Rivas/Shahan
Ayes: Brown, Rivas, Shahan
Noes: 0
Absent: Lingwood/Makarczyk

SECTION 5 **ITEMS FROM THE ADVISORY BOARD -**

Dog Days of Summer – September 19, 2015 Foothill Community Park
Sunday Funday – September 27, 2015 Rusch Park
Supervisor Peters Concert In The Park – October 3, 2015 Pioneer Park

Subcommittees for October 2015 were reviewed.

SECTION 6 **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library