



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their February 16, 2017 scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the February 16, 2017 meeting minutes will be approved by the board of directors on March 16, 2017. If you have any questions please contact us at (916) 725-1585.

THURSDAY **FEBRUARY 16, 2017** **CLOSED SESSION 6:20 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

District Administrator Evaluation

This Closed Session was Cancelled

THURSDAY **FEBRUARY 16, 2017** **REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Brown, Rivas

Ayes: Brown, Makarczyk, Rivas

Noes: 0

Absent: Lingwood, Shahan

6. COMMUNICATIONS RECEIVED AND FILED
Letter from Knights of Columbus – Infant Mary Council No. 4964
Email regarding Cripple Creek in the Twin Creeks Park area
7. PRESENTATION

SECTION 2 PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for January 19, 2017. [Board Minutes](#)
2. Approval of 2016-17 Year to Date Financial Report.
3. Approval of billing and refund report for January 2017.
4. Approval of the January 2017 park operations report. [Operations Report](#)
5. Authorize the District Administrator to enter into a four year agreement with SCI Consulting Group to provide professional consulting, engineer of work and levy administration services related to the Park Maintenance and Recreation Improvement District (Antelope). [Staff Report](#) [SCI Contract](#)
6. Authorize the District Administrator to delete vehicle, equipment and miscellaneous items listed on the attachment from District Inventory.

[Staff Report](#)[Deleted Items](#)

Board Action: Makarczyk, Brown

Ayes: Brown, Makarczyk, Rivas

Noes: 0

Absent: Lingwood, Shahan

SECTION 4 ADMINISTRATION BUSINESS

7. Presentation by Parks on permanent irrigation reduction and changes to East Area Parks (Citrus Heights) – Review and Comment
8. By motion, approve the Sunrise Recreation and Park District 2017-18 Preliminary Budgets for 338A, 338B and 338F and forward to the Board of Supervisors for final adoption.
Open Public Hearing 7:20 pm
Close Public Hearing 7:21 pm

[Staff Report](#)[FY 17-18 Preliminary 338A Budget](#)[FY 17-18 Preliminary 338B Budget](#)[FY 17-18 Preliminary 338F Budget](#)[17-18 Salary Policy](#)

Board Action: Makarczyk/Brown

Ayes: Brown, Makarczyk, Rivas

Noes: 0

Absent: Lingwood, Shahan

9. By motion, approve the District's Capital Improvement Projects (CIP) for FY 2017-18 out outlined in Exhibit A. Also, by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

[Staff Report](#)

[17-18 CIP](#)

Board Action: Makarczyk/Brown

Ayes: Brown, Makarczyk, Rivas

Noes: 0

Absent: Lingwood, Shahan

10. By motion, authorize the District Administrator to award the bid and execute a contract with Sacramento Regional Conversation Corps the overall lowest responsive bidder for the Rushmore Jeannine Park Improvements.

[Staff Report](#)

[Draft Contract](#)

Board Action: Brown, Rivas

Ayes: Brown, Makarczyk, Rivas

Noes: 0

Absent: Lingwood, Shahan

SECTION 5 ITEMS FROM THE ADVISORY BOARD

Subcommittees for March 2017 were reviewed.

SECTION 6 ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library