



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

THURSDAY, AUGUST 1, 2019

REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
Letter from Resident [Letter](#)
7. PRESENTATION

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for June 20, 2019. [Board Minutes](#)
2. Approval of Operation Report for June 2019. [Operation Report](#)
3. Authorize the District Administrator to execute and sign the fourth year Agreement with JJACPA, Inc. for Audit Services. [Staff Report](#) [Contract](#)
4. Authorize the District Administrator to sign the renewal of Addendum "A" of the Master Agreement between SRPD and Dry Creek Joint Elementary School district regarding Joint Use of Facilities for Sunrise Kids Club. [Staff Report](#) [Addendum A](#)
5. By motion, approve Resolution No. 19-008, authorizing the District Administrator, or his/her designee, to execute a Sales and Purchase Agreement of Real Property, an Easement for underground electrical lines and to do and perform everything necessary to carry out the purpose of the resolution. [Staff Report](#) [Resolution No. 19-008](#)
[Agreement](#) [Map](#)

SECTION 4: ADMINISTRATION BUSINESS

6. By motion, approve Resolution No. 19-007 that would approve the Engineer's Report, confirm the diagram and assessment, and order the levy of continued assessment for fiscal year 2019-20 for the Park Maintenance and Recreation Improvement District as the final step in levying the assessments. Public Hearing 7:05 pm [Staff Report](#) [Resolution No.19-007](#)
7. By motion, approve the Sunrise Recreation and Park District Fiscal Year 2019/20 Adopted Budgets 338A, 338B, and 338F and forward to the County of Sacramento Board of Supervisors for final approval. Public Hearing 7:15 pm [Staff Report](#) [FY 2019/20 338A](#) [FY 2019/20 338B](#)
[FY 2019/20 338F](#) [FY 2019/20 CIP Plan](#) [Salary Policy](#)
8. By motion, approve the District's Final Capital Improvement Projects (CIP) for FY 2019/20 as outlined in Exhibit A. By motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construct Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A. [Staff Report](#) [FY 2019/20 CIP Plan](#)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for August 2019 as follows:

Personnel and Programing
Shannon Brown/Michelle Rivas
September 5, 2019 – 6:00 pm



Park Development and Finance
TBD/Mark Shahan
September 5, 2019 – 3:00 pm

August 3, 2019 – Soroptomist Brewfest – Rusch Home and Gardens
August 10, 2019 – Hot August Bites – Rusch Park
August 23, 2019 – Movie Night – Roseview Park
September 22, 2019 – Sunday Funday – Rusch Park
September 27, 2019 – Movie Night – Tupelo Park
October 19, 2019 – Howl ‘O’ Ween – Rusch Park
October 25 – 27, 2019 - Pickleball Fall Classic – Rusch Park
November 2, 2019 – Arts & Craft Fair – Rusch Park
December 7, 2019 – Capitol Pops Winter Concert – Rusch Park
December 14, 2019 – Brunch With Santa – Rusch Park

SECTION 6: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library