



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
SUNRISE PATIO ROOM
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Thursday, August 1, 2024

REGULAR MEETING 5:30 PM

Board of Directors: Jay Evans, David Huber, Mark Shahan, Susanne Uhl, Tim Virga

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETINGS TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for July 17, 2024.

[Minutes 07-17-2024](#)

2. Approval of 2023-24 Year End Financial Reports.
3. Approval Billing and Refund Reports for Fiscal Year End 2023-24.

SECTION 4: ADMINISTRATIVE BUSINESS

1. By motion, approve the Sunrise Recreation and Park District Fiscal Year 2024-2025 Adopted Budgets for 338A, 338B, 338D, and 338F and forward to the County of Sacramento Board of Supervisors for final adoption.
Public Hearing 5:30 pm.

[District Budget Staff Report](#)

[338A-Summary Adopted](#)

[338B-Summary Adopted](#)

[338D-Summary Adopted](#)

[338F-Summary Adopted](#)

[FY 2024-25 Salary Policy](#)

2. By motion, approve the District's Final Capital Improvement Projects (CIP) for Fiscal Year 2024-2025 as outlined in Exhibit A. Also, by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) and Request for Qualifications (RFQ's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

[CIP Plan Staff Report](#)

[24-25 CIP Program Adopted 338A B D F](#)

3. By motion, approve proposed changes to Sunrise Recreation and Park District's Holiday Schedule.

[Holiday Schedule Staff Report](#)

[Sac County 2024 Holiday Schedule](#)

[SRPD 2024 Holiday Schedule](#)

[Sac County 2025 Holiday Schedule](#)

[SRPD 2025 Holiday Schedule](#)

4. By motion, accept Garrahan Electric, INC. as the lowest responsive bidder for the District's Request for Proposal (RFP) for the Sewer Lift Station Replacement at Rusch Community Park and authorize the District Administrator to sign all necessary related documents.

[Rusch Sewer Lift Station Report](#)

[RFP Bid Results](#)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

1. Next Regular Advisory Board of Directors Meeting: September 18, 2024.
2. Upcoming Special Events:

Family Swim/Dessert Truck/Movie Night	Aug. 2
Hot August Movie Night	Aug. 10
Sunday Funday	Sept. 22
Movie Night	Oct. 4
Floating Pumpkin Patch	Oct. 5
Howl-O-Ween Parade/Festival	Oct. 19
10 th Annual Arts & Crafts Fair	Nov. 2
Tree Lighting	Dec. 7
Tuba Christmas	Dec. 7
Brunch with Santa	Dec. 8
Holiday at Hogwarts Yule Ball	Dec. 14
Capitol Pops Holiday Concert	Dec. 14

3. The September subcommittee meetings are:

Park Development and Finance

Jay Evans/David Huber
September 3, 2024, at 1:00pm

Personnel and Programming

Mark Shahan/Susanne Uhl
September 3, 2024, at 5:30pm

4. Future Agenda Items

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd., Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library