



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their September 19, 2019 regular meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the September 1, 2019 meeting minutes will be approved by the board of directors on October 17, 2019. If you have any questions please contact us at (916) 725-1585.

THURSDAY SEPTEMBER 19, 2019 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Lisbeth Gray, Rita Lingwood, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Lingwood, Shahan

Ayes: Lingwood, Rivas, Shahan

Noes: 0

Absent: Brown, Gray

6. COMMUNICATIONS RECEIVED AND FILED

Note Regarding Nature Preserve [Note](#)

Email Regarding Park Employee at Westwood Park [Email](#)

Letter Regarding Service at the Front Counter [Letter](#)

Email Regarding Service at the Front Counter [Email](#)

7. PRESENTATION
Introduction of New Board Member
Employee Appreciation
Margaret Hatton – 5 years
John Sweat – 25 Years

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for August 1, 2019. [Board Minutes](#)
2. Approval of 2018-19 Fiscal Year End Financial Reports.
3. Approval of 2019-20 July and August Financial Reports.
4. Approval of billing and refund report for June 2019.
5. Approval of billing and refund report for July and August 2019.
6. Approval of Operation Report for July/August 2019. [Operation Report](#)
7. Approval of deletion of vehicle and equipment from District Inventory. [Staff Report](#)

SECTION 4 **ADMINISTRATION BUSINESS**

8. By motion, authorize the District Administrator to sign an amendment to the second five (5) year Memorandum of Understanding (MOU) between the Antelope Community Tennis Association (ACTA) and the Sunrise Recreation and Park District (SRPD). [Staff Report](#) [ACTA MOU Amendment](#)

Board Action: Gray, Lingwood

Ayes: Gray, Lingwood, Rivas, Shahan

Noes: 0

Absent: Brown

9. By motion, authorize the District Administrator to sign the Memorandum of Understanding (MOU) between San Juan Unified School District (SJUSD) and Sunrise Recreation and Park District (SRPD).

[Staff Report](#)

[SJUSD MOU](#)

Board Action: Shahan, Lingwood

Ayes: Gray, Lingwood, Rivas, Shahan

Noes: 0

Absent: Brown

10. By motion, approve the Park Turnkey Agreement with Lennar Homes to build two parks in Antelope, approve the proposed park names to be Barrett Ranch and Titan Oak and forward to the Board of Supervisors for final adoption.

Board Action: Lingwood, Shahan

[Staff Report](#)

[Barrett Ranch East Agreement](#)

Ayes: Gray, Lingwood, Rivas, Shahan

Noes: 0

Absent: Brown

11. By motion, approve the budget augmentation to recognize the awarded grant funding of \$137,500 for the playground replacement at Tetotom Park and forward to the Board of Supervisors for final approval.

This item was removed from the agenda as a motion and presented as an information item.

SECTION 5 ITEMS FROM THE ADVISORY BOARD

Subcommittees were reviewed.

SECTION 6 ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library