ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
SUNRISE PATIO ROOM
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their February 19, 2025 meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the February 19, 2025 meeting minutes will be approved by the Advisory Board of Directors at the scheduled March meeting. If you have any questions, please contact us at (916) 725-1585.

Wednesday, February 19, 2025 REGULAR MEETING 5:30 PM

Board of Directors: David Huber, Mark Shahan, Susanne Uhl, Tim Virga

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER 5:30 p.m.
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION
   Recreation Division Presentation
   District Administrator's Report

Board Action:	**Shahan, Uhl**
Ayes:	**Huber, Shahan, Uhl, Virga**
Noes:	**0**
Absent:	**0**
Abstain:	**0**
Recuse:	**0**

PRESENTATION

Senior Recreation Coordinator Renzo Bozzalla and Recreation Coordinator Davis Masters presented the Recreation Division Update.

District Administrator Kevin Huntzinger presented his District Administrator's Update.

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

Upon motion by Director Huber and seconded by Director Shahan, the Sunrise Recreation and Park District Advisory Board of Directors approved the following:

1. Approval of minutes from the Advisory Board of Directors meeting for January 15, 2025.

   Minutes 1-15-2025

2. Approval of the Billing and Refund Reports for January 2025.
3. Approval of Billing and Refund Reports for January 2025.
4. By motion, accept Waterproofing Associates, INC. as the lowest responsive bidder for the District's Request for Proposal (RFP) for the Rusch Community Park Mechanical Well Roof Project and authorize the District Administrator to sign all necessary related documents.

   RFP Roof Replacement Staff Report | RFP Bid Results

SECTION 4: ADMINISTRATIVE BUSINESS

Upon motion by Director Huber and seconded by Director Shahan, the Sunrise Recreation and Park District Advisory Board approved the following:

1. Approved the recommended mid-year budget adjustments for 338A and authorized the District Administrator to sign all necessary documents.

   338A Mid-Year 2024-25 Report

Board Action:	**Huber, Shahan**
Ayes:	**Huber, Shahan, Uhl, Virga**
Noes:	**0**
Absent:	**0**
Abstain:	**0**
Recuse:	**0**

Upon motion by Director Huber and seconded by Director Uhl, the Sunrise Recreation and Park District Advisory Board approved the following:

2. Approved the recommended mid-year budget adjustments for 338D and authorized the District Administrator to sign all necessary documents.

338D Mid-Year 2024-25 Report

Board Action:	**Huber, Uhl**
Ayes:	**Huber, Uhl, Virga**
Noes:	**0**
Absent:	**0**
Abstain:	**0**
Recuse:	**Shahan**

SECTION 5: ITEMS FROM THE ADVISORY BOARD

1. Next Regular Advisory Board of Directors Meeting: March 19, 2025 at 5:30 pm.

2. Upcoming Special Events:

Art in the Park Weekend	March 29
Adult Paint & Sip Night	April 11
Kiwanis Easter Egg Hunt	April 19
Yoga in the Park	April 26
Food Truck Night	April 22
Food Truck / Movie Night	May 20
Revenge of the 5th	June 1
Family Swim Nights	June 6, 20, July 11, 25, August 1
Stars and Stripes	June 28
Family Swim/ Movie Night	August 23
75th Anniversary Celebration	October 4
Adult Paint and Sip Night	October 17
Howl-O-Ween Parage	October 18
Floating Pumpkin Patch	October 26
Brooktree Movie Night	October 26
Art and Crafts Fair	November 22
Tree Lighting	December 6
Breakfast with Santa	December 6
Holiday at Hogwarts Yule Ball	December 13

3. The March subcommittee meetings are:

Park Development and Finance
David Huber/Vacant
March 4, 2025, at 1:00pm

Personnel and Programming
Mark Shahan/Susanne Uhl
March 4, 2025, at 4:30pm

4. Amphitheater AD Hoc Committee Updates: Next meeting, March 21, 2025

5. Future Agenda Items:

   a. Foothill

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library

Board Action: Chair called for adjournment at 6:23 pm