



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their February 18, 2016 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the February 18, 2016 meeting minutes will be approved by the board of directors on March 17, 2016. If you have any questions please contact us at 725-1585.

THURSDAY FEBRUARY 18, 2016 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Rivas, Shahan

Ayes: Brown, Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: 0

6. COMMUNICATIONS RECEIVED AND FILED
Letter from Knights of Columbus – Infant Mary Council No. 4964
Letter regarding Lone Oak Park
Letter regarding Foothill Farms Maintenance Crew
7. PRESENTATION

SECTION 2 PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for January 21, 2016. [Board Minutes](#)
2. Approval of 2015-16 Year to Date Financial Report
3. Approval of billing and refund report for January 2016.
4. Approval of operations reports January 2016 [Operations Report](#)
5. Approval of Resolution No. 16-001 and authorize The District Administrator to enter into a contract and join the Buy Board Cooperative Agreement to purchase prefabbed restrooms for Tempo Park. [Staff Report](#) [Resolution No.16-001](#)

Board Action: Makarczyk/Lingwood

Ayes: Brown, Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: 0

[Contract](#)

SECTION 4 ADMINISTRATION BUSINESS

6. By motion, approve the Sunrise Recreation and Park District 2016-17 Preliminary Budgets 338A, 338B and 338F and forward to the Board of Supervisors for final adoption.
Public Hearing Open – 7:10 pm
Public Hearing Close – 7:37 pm

Board Action: Makarczyk/Lingwood

Ayes: Brown, Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: 0

[Staff Report](#)

[FY 16-17 Preliminary 338A](#)

[FY 16-17 Preliminary 338B Budget](#)

[FY 16-17 Preliminary 338F Budget](#)

[16-17 Salary Policy](#)

7. 2016-17 as outlined in Exhibit A. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

[Staff Report](#)

[FY 16-17 CIP](#)

Board Action: Lingwood/Rivas

Ayes: Brown, Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: 0

8. By motion, authorize the District Administrator to implement the overall District Work Plan for FY 2016-17.

[Staff Report](#)

[FY 16-17 District Work](#)

Board Action: Lingwood/Shahan

Ayes: Brown, Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: 0

SECTION 5 ITEMS FROM THE ADVISORY BOARD

Subcommittees for February 2016 were reviewed.

SECTION 6 ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library