



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, JUNE 18, 2015**

**CLOSED SESSION 6:00 PM**

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk, Michelle Rivas

District Administrator Contract

**THURSDAY, JUNE 18, 2015**

**REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk, Michelle Rivas

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION  
Recognition of Rod Glover for 8 years as Member of Advisory Board of Directors

**SECTION 2**

**PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may

be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for May 21, 2015.
2. Approval of 2014-15 Year to Date Financial Report.
3. Approval of billing and refund report for May 2015.
4. Approval of Operations Report for May 2015. [Staff Report](#)
5. Approval of Resolution No. 15-002 to transfer in-lieu funds. [Staff Report](#) [Resolution No 15-002](#)
6. Approval of Resolution No. 15-003 to transfer parkland dedication funds. [Staff Report](#)  
[Resolution No 15-003](#)
7. By motion, approve Resolution No. 15-004 recognizing July as Parks Make Life Better! Month. [Staff Report](#) [Resolution No. 15-004](#)
8. By motion, authorize the District Administrator to enter into a contract with Asian Community Center (ACC) to provide our senior population hot meals and personal contact five days a week. [Staff Report](#) [ACC/Meal On Wheels Contract](#)

### **SECTION 4: ADMINISTRATION BUSINESS**

9. By motion, approve Resolution No. 15-005 of intention to Levy Assessments for Fiscal Year 2015-16, approve and accept Preliminary Engineer's Report, and provide for Notice of Hearing for the Sunrise Recreation and Park. [Staff Report](#) [Resolution No. 15-005](#)  
[Draft Engineers Report](#)
10. By motion, approve the 2014 – 2024 Sunrise Recreation and Park District Master Plan and forward to the Board of Supervisors for final adoption. [Staff Report](#) [2014-2024 SRPD Master Plan](#)
11. By motion, approve the terms for the sale of the cell tower lease at Foothill Community Park. [Staff Report](#)
12. By motion, approve policy addition regarding AB 1522 paid time off for part time employees. [Staff Report](#) [Part Time and Seasonal Paid Sick Leave Policy](#)
13. By motion, authorize the District Administrator to solicit proposals for a limited scope compensation study with conditions. [Staff Report](#)
14. By motion, elect the 2015-16 Chair and Vice Chair of the Sunrise Recreation and Park District Advisory Board of Officers. [Staff Report](#)



## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for June 2015 as follows:

Personnel and Programing

Thursday, July 2, 2015 – 6:00 pm  
TBD/Michelle Rivas

Park Development and Finance

Thursday, July 2, 2015 – 5:00 pm  
Tony Makarczyk/Shannon Brown

Red White and Blue Parade – June 27, 2015  
Community Campout – July 11-12, 2015

## **SECTION 7: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library