



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

THURSDAY, FEBRUARY 16, 2012

Board of Directors: Kristen Buccellato, Rod Glover, Lisbeth Gray, Tony Makarczyk, Jodi Tarr

REGULAR MEETING 7:00 PM

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 1

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. ABSENCE, Kristen Buccellato, Board Chair, due to vacation
4. FLAG SALUTE
5. MEETING PROTOCOL
6. APPROVAL OF AGENDA
7. COMMUNICATIONS RECEIVED AND FILED

Knights of Columbus, Infant Mary Council, No. 4964

8. **PRESENTATION**

Hearts for Parks donation for the Rusch Park Basketball Court improvement project.

SECTION 2: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for December 15, 2011.
2. Approval of billing and refund report for December 2011.
3. Approval of billing and refund report for January 2012.
4. Acceptance of operation reports for February 2012.

SECTION 3: ADMINISTRATION BUSINESS

5. By motion, approve Audit for June 30, 2011 and forward to the Board of Supervisors for final adoption. **STAFF REPORT REPORT**
6. By motion, approve revised job classifications for aquatics positions.
**STAFF REPORT ITEM A ITEM B ITEM C ITEM D ITEM E
ITEM F ITEM G ITEM H ITEM I**
7. By motion, approve the Athletic Field Allocation Policy.
STAFF REPORT REPORT
8. By motion, approve the Special Use/Event Permit Process and Fee Policy.
STAFF REPORT ITEM A ITEM B
9. By motion, approve Resolution No. 12-002 endorsing the application and partnership with San Juan Unified School District for a grant to expand Bridges/Assets Program affecting four schools within the District boundaries.
STAFF REPORT REPORT
10. By motion, approve Resolution No. 12-001 that endorses a partnership with the County Of Sacramento to apply for State of California, Housing and Community Development, Housing Related Park Project Grant Funds for Walerga Park.
STAFF REPORT ITEM A ITEM B
11. By motion, authorize the District Administrator to amend the current agreement with Foothill Associates for construction documents at Tempo Park, to add Storm Water Pollution Prevention Plan which is required by the State.
STAFF REPORT ITEM A ITEM B
12. Information item regarding the Fiscal Year 2012/2013 Preliminary Budget.
STAFF REPORT
13. By motion, authorize the District Administrator to solicit bids for the following routine service: 1) Park Security Services, 2) Parking Lot Vacuuming Services and 3) Refuse Collection Services.
STAFF REPORT

SECTION 4: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for March 2012 as follows:

Operations/Administration

Rod Glover and Lisbeth Gray - Monday, March 5 at 3:30 pm

Finance/Development/Recreation

Jodi Tarr and Tony Markarczyk - Monday, March 4 at 4:15 pm

Board Chair

Kristen Buccellato – Monday, March 12 at 3:00 pm

SECTION 5: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library