



Request for Proposal
Fire Protection Sprinkler Inspection
Testing and Maintenance Service

Sunrise Recreation & Park District is requesting proposals to provide Fire Protection Sprinkler Inspection, Testing and Maintenance Services for various District facilities throughout Citrus Heights, Antelope and Foothill Farms, CA

Proposals due January 4, 2019
Sunrise Recreation & Park District
7801 Auburn Blvd.
Citrus Heights, Ca 95610

November 19, 2018

NOTICE TO CONTRACTORS

REQUEST FOR PROPOSAL FOR FIRE PROTECTION SPRINKLER INSPECTION TESTING AND MAINTENANCE SERVICES

The Sunrise Recreation and Park District is soliciting proposals from interested, qualified and experienced firms for the District's Fire Protection Sprinkler Inspection Testing and Maintenance Services. A request for Proposal (RFP), which includes instructions for its completion, is attached.

Respondents to this RFP shall submit completed proposals in a sealed envelope, clearly marked with "Bid for District's Fire Protection Sprinkler Inspection Testing and Maintenance Services" and the name of the bidder. Proposals must be submitted by 2:00 PM on January 4, 2019 to the following address:

Sunrise Recreation & Park District
Attn: Sharon Mueller
7801 Auburn Blvd.
Citrus Heights, CA 95610

If you have any questions about the RFP, please submit your inquiries in writing, via e-mail to:

Sunrise Recreation & Park District
Sharon Mueller
sharonm@sunriseparks.com
7801 Auburn Blvd.
Citrus Heights, CA 95610

Deadline for questions is 5:00 PM the Tuesday prior to the Request for Proposal deadline. Addendums and answers to all questions will be posted on the District's website (www.sunriseparks.com) no later than 24 hours prior to the Request for Proposal due date and time. It is the Contractors responsibility to check the District website for updates.

Notice to Contractors Inviting Fee Proposals

Notice is hereby given that the Sunrise Recreation & Park District is requesting proposals for the District's Fire Protection Sprinkler Inspection Testing and Maintenance Services.

Project Scope

Description of Facilities

The Sunrise Recreation and Park District has 7 sites with Fire Alarms of which 4 have Wet Sprinkler systems. The buildings are owned and managed by the Sunrise Recreation & Park District, a special district of Sacramento County. The buildings currently have fully operational fire detection systems which are owned by the District. These facilities include, but are not limited to:

Facility	Address	Fire Extinguisher	Wet Sprinkler
Antelope Meadows School	8343 Palmerson Dr., Antelope	Yes/3	No
Barrett Ranch School	7720 Ocean Park Dr., Antelope	Yes/3	No
Oak Hill School	3909 North Loop, Antelope	Yes/3	No
Olive Grove School	7926 Firestone Way, Antelope	Yes/3	No
Antelope Aquatic/Baseball Complex (2 buildings)*	7990 Palmerson Dr., Antelope	Yes	Yes
Foothill Community Center*	5510 Diablo Dr. Sacramento	Yes	Yes
Rusch Park Community Center*	7801 Auburn Blvd., Citrus Heights	Yes	Yes
Various*			

*Fire extinguishers from these facilities and all trucks will be brought to a central location for testing.

Scope of Services

The District is seeking a company that will provide fire protection sprinkler inspection, testing and maintenance services of the District's 7 facilities in accordance with inspection guidelines as set forth in this Request for Proposal as required by California Code of Regulations and NFPA.

The company shall provide all work and materials as described in this Scope of Services which shall include all labor, transportation, supplies, materials, parts, tools, machinery, employee safety equipment, equipment, supervision, and all other work and materials required under this Request for Proposal.

FIRE MAINTENANCE

Fire panels, water fire sensory, heat detectors, smoke detectors and manual pulls at the Antelope Aquatic Complex (2 sites) the Foothill community Center and the Rusch Community Center locations are to be maintained within the standard requirements set forth with the California Code of Regulations and NFPA. Annual NFPA testing shall be considered part of the scope of the work for this proposal. System shall be UL Tested and Certified.

FIRE TESTING

The fire notification systems at all 3 locations shall be tested and UL certified to the California Code of Regulations and NFPA . All annual, quarterly and semi-annual testing that is needed to keep current on all test requirements shall be considered part of this proposal.

The fire notification system shall be UL Tested and Certified.

The ANSUL hood system in the Gym kitchen at Rusch Park shall be included in the testing for this facility as part of this proposal.

FIRE EXTINGUISHERS

Approximately 82 fire extinguishers will be at a central location for annual inspection. Fire extinguishers shall be serviced and tagged annually. California Code of Regulations and NFPA-10 Periodic inspection of fire extinguishers shall include a check of at least the following:

- Clean extinguisher to remove dirt, grease or foreign material.
- Check to make sure the instruction nameplate is securely attached and legible.
- Inspect the cylinders for corrosion, abrasion, dents or other damage.
- If damage is found, hydrostatically test in accordance with instructions in CGA C-1 and C-6 and NAFA 10
- Inspect extinguisher for damaged or missing parts. Replace as needed
- Weight extinguisher and compare with weight printed in the "maintenance" section on the nameplate (label) and recharge as needed to indicated tolerances.
- Inspect the pressure gauge for damage and depressurize or recharge as necessary.
- Check ring pin for freedom of movement and replace as needed.
- Inspect discharge lever for any dirt or corrosion.
- Inspect carrying handle for proper installation, repair or replace as needed.
- Inspect tamper seal and replace if broken.
- Inspect inside valve body
- Inspect nozzle, hose and hose assembly, replace as necessary.

Timeline

The following timeline is an estimation of the schedule expected for proposals. The timeline for requested proposals is fixed and non-negotiable. Staff recommendation to the Advisory Board of Directors - Finalized Agreement may vary due to unforeseen occurrences.

November 26, 2018	Release RFP Period Starts
January 4, 2019	Proposals Received 2:00 pm deadline
January 17, 2019	Staff Recommendation to Advisory Board of Directors
January 18, 2019	Award of Contract – Finalize Agreement

REQUEST FOR PROPOSALS AND SELECTION PROCESS

Only responsive proposals received at the designated location at or prior to the submittal deadline will be considered. Each proposal must identify the individual who will be the prime contact person to District staff. All responsive proposals will be reviewed by the District for accuracy and identification of lowest responsive bidder.

The District reserves the right, without limitation, to:

- Reject any or all proposals
- Waive any minor defects, irregularities or informalities in in proposal
- Determine in its sole discretion which proposal, if any, should be accepted
- Cancel award of this agreement
- Re-advertise for new proposals
- Split the bid award between multiple vendors

TERMS AND CONDITIONS

This Agreement shall commence on the date specified in the agreement and shall continue in effect for an initial period of 1 year; unless otherwise stated. After this period, the agreement will continue month to month or until either party gives the other party written notice of not less than sixty (60) days in advance, specifying the date of termination.

CONTRACTOR AGREEMENT

FOR

Fire Protection Sprinkler Inspection

Testing and Maintenance Service

I, we, the undersigned, hereby agree to provide Fire Protection Sprinkler Inspection Testing and Maintenance Services at the price listed on the bid, named herein in accordance with the specifications and conditions contained in the Request for Proposal. The Sunrise Recreation and Park District reserves the right to reject any and all bids.

Bidder: _____ CA License # _____ DIR Reg # _____

Address: _____

Telephone: _____ FAX _____

Signed by: _____ Date _____

Name: _____ E-Mail _____

Deadline for Proposal

Proposals must be sealed and submitted no later than XXXXXX, XXXXXXXX, 2018. Proposals shall be received at the Sunrise Recreation & Park District Office Location:

Sunrise Recreation & Park District

Attn: xxxxxxxxx

7801 Auburn Blvd.

Citrus Heights, CA 95619

Contact Person:

Sharon Mueller

(916) 721-0238

sharonm@sunriseparks.com