



We Create Community Through People, Parks and Programs

TO: Prospective Bidders

FROM: Virg Anderson

DATE: November 7, 2018

RE: BID PROPOSALS FOR PLAY EQUIPMENT AND LAYOUT AT NORTHWOODS PARK

The Sunrise Recreation and Park District is soliciting proposals for play equipment at Northwoods Park playground for 5-12 year olds. All proposals shall include a design and layout, proposed equipment to be supplied and an itemized cost accounting of all materials, supplies, tax and freight. Include a line item for one (1) day of factory trained installation supervision.

There is a not-to-exceed budget for the Park listed in the chart below. Separate sheets shall be used for each proposal. Multiple proposals from the same vendor will be allowed but each submittal shall stand on its own.

Equipment that encourages socialization excitement and a challenge to the 5-12 age group are encouraged. Motion/climber type equipment is desirable as well as equipment that lends itself to "adventurous" or "risky" play.

Play Equipment Site			
Site	Address	Not to Exceed	Days of Supervision
Northwoods Park 5-12	8236 Old Ranch Road Citrus Heights, CA	\$105,000	1
Mandatory on-site pre-bid walk is scheduled for 10:00 AM Thursday Nov 15, 2018 Proposals Due 2PM December 6, 2018 at 7801 Auburn Blvd., Citrus Heights, Ca 95610			

All apparatus and designs must meet the current:

1. California Playground Safety Regulation, (Title 22, Division 4, chapter 22 of the CA Code of Regulations),
2. U.S. Consumer Product Safety Commission (CPSC) Guidelines "Handbook for Public Playground Safety"
3. American Society for Testing and Materials (ASTM) recommendations "Standard Consumer Safety Performance for Playground Equipment for Public Use."

The California Playground Safety Regulation shall take precedent over the other guidelines, standards and recommendations.

Equal Access to all play equipment apparatus shall comply with:

1. Americans with Disabilities Act (ADA) requirements for public agencies
2. Title 22, Division 4, chapter 22 CA Code of Regulations (California Playground Safety Regulation), access requirements.
3. California Building Code (CBC)

A mandatory ***pre-bid walk*** of the play area location has been scheduled for **10:00 AM Thursday, November 15, 2018, at the Northwoods Park** location. Sign up for presentations will first be available at the walkthrough, after that vendors, will need to RSVP with the Park District Park Analyst at 916-764-8995 or by email to [vanderson@sunriseparks.com](mailto:vanderson@sunriseparks.com).

The dimensions of the play areas as indicated on the site plans are approximate and it shall be the responsibility of the Bidder to verify the dimensions. The District prefers a 7' use zone between the equipment and the curb. District staff will remove the existing equipment, install a french drain 3' inside the perimeter curb and install engineered wood fiber after the play equipment is installed, these costs are excluded from the "not to exceed amount."

Tree canopies must be taken into account when planning platforms, slides, swings as well as other aspects of the design and layout.

The Sunrise Recreation and Park District encourages the use of recycled materials and "risk" in the play opportunities.

Play equipment shall be constructed primarily of concrete, metal and plastic. Some wood may be allowed for texture or contrast, but in no case shall there be earth to wood contact. Slide bed-ways if possible, are to face north or east and are to be constructed of metal, plastic or composite. No bubble windows shall be used.

**PROPOSAL(S)** - All documentation shall be included on a thumb drive along with three hard copies. An electronic 24" x 36" 3D sim PDF of the equipment(s) should be included on the thumb drive but a hard copy is not required.

The proposals shall include:

1. Line item cost for equipment prices, tax, shipping and cost of manufacture trained supervision for one day
2. Equipment layout at 1/8" scale the layout should be accompanied by corresponding photos or catalog cuts of each piece of play equipment.
3. Three (3) equipment catalogs.
4. Content of post-consumer recycled material used to manufacture the new play equipment
5. Written guarantee for all play equipment

It is recommended that proposals be submitted on letter, legal or ledger paper.

Each proposal shall include a 1" = 8' scaled layout of the area indicating:

- play equipment locations
- Fall zone and 'no encroachment' zones drawn at 1/8" scale
- Critical Fall Height of the proposed equipment
- Elevated play components
- Ground play components
- Accessible Elevated play components

Verification that you can meet and supply all of the above items must accompany each proposal.

In addition to the proposal, the following items will be required of the proposal that is selected by the Board of Directors:

1. Manufacturer's proof of liability insurance for play equipment
2. Parts list for all play equipment
3. Written documentation of:
  - Compliance with CCR- Title 22, Div. 4 Chap. 22. as installed
  - Compliance with ADA guidelines as installed
  - Equipment compliance with CPSC guidelines and ASTM specifications
  - A recommended maintenance schedule
4. Structural specifications for all play equipment.

5. Two (2) bound Installation manuals and specifications
6. A final inspection by District staff and Manufacturer's Representative to determine that:
  - Equipment has been properly installed
  - Equipment as installed, complies with the CCR- Title 22, Div. 4 Chap. 22;

Successful Vendor will be asked to supply the required verification of items 1,2 & 3 listed on the previous page prior to ordering the equipment.

**Note Concerning "Factory Trained Supervision"**

All Contractors and their subs working on site must be registered with the Department of Industrial Relations (DIR). All Contractors must be registered with DIR before bidding, being awarded, or performing work on public works projects in California. The Contractors DIR registration Number will need to be supplied on the proposal.

The cost for supervision will not be included as part of the "not to exceed" number, but shall be used to calculate additional labor if more than one day is required to install the play equipment. The District will pay the Installation Supervisor Directly for any additional time in excess of one day.

**Selection Process**

Each Vendor will be allowed to present their proposal(s) to District Staff. Twenty (20) minutes will be allowed for each vendor to present their proposal(s). Selection will not be based solely on the low bid, Staff will select the best proposals based on the play value of the proposal but will include consideration of equipment quality, innovative design, ability of the bidder to meet specifications noted above and the ability of the bidder to provide future repair parts and service for the equipment supplied.

District Staff will mount the selected proposals 3D PDF's that have been provided by the vendor on Presentation Boards for presentation to the Neighborhood.

District staff will then present them to the neighborhood committee to review and rank in order of most favored to least favored. This committee will also be allowed to select colors of the equipment and make minor suggestions (modifications) to the design.

The neighborhoods ranking of play equipment proposals will be presented to the Advisory Board of Directors of the Sunrise Recreation and Park District at the January Board Meeting for the final selection.

***Deadline*** for interested bidders ***to submit proposals*** are ***2:00 PM, on Thursday December 6, 2018.*** Optional presentations may be scheduled by calling Virg Anderson at 916-764-8995.

Questions will be answered at the pre-bid walk. If you have any questions that are not answered at the walk, please email Virg Anderson at [vanderson@sunriseparks.com](mailto:vanderson@sunriseparks.com)

I am looking forward to working with you on this project.

Sincerely,

Virg Anderson  
Park Analyst  
Mobile - 916-764-8995  
Email - [vanderson@sunriseparks.com](mailto:vanderson@sunriseparks.com)

Enclosures: Site Plan

Cc: *Dave Mitchell, Noe Villa*