

**REQUEST FOR PROPOSALS
(RFP)**



**HISTORIC RUSCH HOME
FULL ROOF REPLACEMENT
Rusch Park
7301 Antelope Road
Citrus Heights, CA 95621**

Deadline for Submission: 11:00 AM, Thursday, May 13, 2021

Under no circumstances will late proposals be accepted

**Sunrise Recreation and Park District (SRPD)
7801 Auburn Blvd.
Citrus Heights, CA 95610**



We Create Community Through People, Parks and Programs

TO: Prospective Bidders

FROM: Dave Mitchell, District Administrator

DATE: April 19, 2021

RE: BID PROPOSALS FOR HISTORIC RUSCH HOME FULL ROOF REPLACEMENT AT RUSCH PARK

The Sunrise Recreation and Park District is soliciting proposals to have the roof replaced that is historically accurate for the Historic Rusch Home built in 1916.

Scope of Work

It is understood that the vendor (contractor) shall provide all materials, labor, tools, equipment, and transportation necessary to execute, complete and deliver the work being requested. All permits and licenses (including the City of Citrus Heights) necessary for the execution of work shall be secured by the vendor. All supplies and materials shall be new. All materials shall be historically accurate for the Historic Rusch Home, with minimum 30-year warranty. Any work necessary to be performed after regular working hours, such as work performed on evenings, weekends or holidays shall be performed without additional expense to the District.

- Removal of existing roof shingles.
- Inspection of existing plywood sheathing for dry rot and replace as needed
- Replacement of damaged plywood sheathing will be done only as required by the city or upon approval of project manager to ensure a quality roof.
- Install synthetic waterproof underlayment (TPO or PVC membrane) 60 Mil or higher, with Class A fire rating. ASTM E-108.
- Minimum 18" roof valleys are required (open).
- Install new wood shake (Cedar) shingles, rated Class A or B. Synthetic shakes or acceptable alternatives may be considered if appropriate rating cannot be met.
- Inspect and replace all roof vents.
- Proper sealing of all vent openings.
- Ensure attic has proper ventilation.
- Install all new pre-painted metal nosing on all perimeter edges.
- New pre-painted step shingles at all inside step walls and chimneys.
- Install all new pre-painted aluminum gutters system with a minimum of 4 downspouts.

Existing Conditions

The vendor, in undertaking the work under this contract, is to have visited the premises and to have taken into consideration all conditions which might affect the work. No consideration will be given to any claims based on lack of knowledge of existing conditions. The Pre-Bid walk date is scheduled for April 28th.

Deviations

Any deviations from the scope of work indicated herein must be submitted in writing to the project manager prior to the bid due date.

Change Orders

Change orders will not be considered once the proposed bid has been accepted.

VALID CALIFORNIA CONTRACTOR'S LICENSE - Required at time of bid submission and valid through the length of the project.

PREVAILING WAGE - Pursuant to the California Labor Code Section 1720 and following this is a prevailing wage project.

DIR REGISTRATION - All contractors and subcontractors must register with the DIR and meet DIR requirements before bidding on public works contracts in California.

SUBMITTALS - The successful bidder shall be required to execute a Material and Labor Payment Bond and Performance Bond issued by a corporate surety, acceptable to the Sunrise Recreation and Park District, for the HISTORIC RUSCH HOME FULL ROOF REPLACEMENT PROJECT AT RUSCH PARK. Each bond shall not be less than one hundred percent (100%) of that portion of the contract price.

Pursuant to California Contract Code Section 22300, the contractor may, at its own expense, substitute securities for any money being withheld by the County to ensure performance under this contract.

QUESTIONS - Please direct pre-bid questions in writing to:

Project Manager Wayne Edmundson, Sunrise Recreation and Park District, by e-mail at:
wedmundson@sunriseparks.com

Deadline for questions is 11:00 AM on Thursday, April 29, 2021.

Addendums and answers to all questions will be posted on the District Website by 5:00 PM on Monday, May 3, 2021. It is the Contractors responsibility to check the District Website (www.sunriseparks.com) for updates.

The Board reserves the right to reject any or all bids, to waive any informality in any bid, and to determine which bid, in the judgment of the Board, is the lowest responsive bid of a responsible bidder.

Dave Mitchell
District Administrator
Sunrise Recreation and Park District

NOTICE TO CONTRACTORS

Notice is hereby given that the Sunrise Recreation and Park District of Sacramento County, California, will receive bids as follows:

RFP RELEASE DATE: APRIL 19, 2021

FOR: CONTRACT #2021-04-RPH
HISTORIC RUSCH HOME FULL ROOF
REPLACEMENT

PRE-BID WALK DATE AND TIME: APRIL 28, 2021 @ 9:00 AM AT THE RUSCH
HOME

SUBMIT QUESTIONS BY AND TO: APRIL 29, 2021 @ 11:00 AM
wedmundson@sunriseparks.com

BID DUE DATE AND TIME: ON OR BEFORE 11:00 AM
MAY 13, 2021

SUBMIT BIDS TO: Wayne Edmundson via Email To
wedmundson@sunriseparks.com

BID OPENING: MAY 13, 2021 @ 1:00 PM
via ZOOM VIDEO MEETING, OPEN TO ALL
Meeting ID 982 6569 9392
Password 820418

**PROPOSAL - BID FORM
CONTRACT NO. 2021-04-RPH**

I. BID:

Pursuant to your published NOTICE TO CONTRACTORS for the above-referenced project, and in accordance with the approved Scope (page 2 & 3 of RFP, and any addendums posted to District website) for that project, the following bid for said entire project is hereby submitted by the firm indicated in Part V (Contractor Information) of this Bid Form.

BASE BID:

| BID ITEM | ITEM DESCRIPTION | UNITS OF MEASURE | AMOUNT (IN FIGURES) |
|----------|-----------------------|------------------|---------------------|
| 1 | Full Roof Replacement | LUMP SUM | |

TOTAL BASE BID:

SUM OF ALL ITEMS BASE BID AMOUNT \$ _____

Additional pricing for items to be replaced as approved and needed upon substructure being exposed.

| ITEM | ITEM DESCRIPTION | UNITS OF MEASURE | UNIT COST |
|------|-----------------------------|------------------|-----------|
| 1 | Installed Plywood Sheathing | EA | |
| 2 | Dry Rot Repair | HR | |

EA = Each; HR = Hourly Rate

SUBMIT THIS SHEET WITH YOUR BID

Notes:

1. Bidders must submit bids for each item. If a bid is missing a price, then the bid may be deemed incomplete and the bid may be rejected as non-responsive.
2. The Sunrise Recreation and Park District intends to award the contract to the lowest responsible, responsive bidder based on the lowest Base Bid. The District reserves the right to reject any and all bids offered in response to this RFP, and either re-bid or take any other action permitted by statute.
3. If a bid is missing a Lump Sum Amount, Unit Cost or an Extended Cost, then the bid will be deemed incomplete and the bid **may be rejected** as non-responsive.
4. In the event the product of a unit cost and an extended cost do not equal the extended cost stated, the unit cost will govern and the correct product of the unit cost and the Estimated Quantity shall be deemed to be the amount bid.

SUBMIT THIS SHEET WITH YOUR BID

II. AFFIDAVIT OF NONCOLLUSION:

The bidder swears and deposes that he or she is the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive for sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository or to any member or agent thereof to effectuate a collusive or sham bid.

III. SUBCONTRACTOR LISTING:

In accordance with the California Public Contract Code, Division 2, Part 1, Chapter 4, Section 4100, and following, the subcontractors listed on the Bid Form will perform the indicated work of improvement on the project.

IV. TYPE OF BUSINESS (Check One):

CORPORATION STATE OF INCORPORATION _____

PARTNERSHIP

JOINT VENTURE

PRIVATE INDIVIDUAL

INDIVIDUAL DOING BUSINESS UNDER A FIRM NAME

SUBMIT THIS SHEET WITH YOUR BID

V. CONTRACTOR INFORMATION

Firm Name _____

NOTE: In addition, place name on each Bid Sheet where space is provided

Address _____

Email _____

Telephone () _____ Fax () _____

Contractor's License Number _____

Contractor's License Expiration Date _____

Contractor's License Classification(s) _____

Contractor's California DIR Number _____

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE STATEMENTS ARE TRUE.

BID AND CERTIFICATION SUBMITTED _____
DATE

SIGNATURE _____
AUTHORIZED REPRESENTATIVE

PRINT OR TYPE NAME

TITLE _____

SUBMIT THIS SHEET WITH YOUR BID

VI. DESIGNATION OF SUBCONTRACTORS

In accordance with the Public Contract Code, Part 1, Chapter 4, Subletting and Subcontracting, bidders must list the names and location of places of business of all subcontractors who will perform work or labor or render service to the bidder in an amount in excess of one-half of one percent (0.5%) of the total bid. Refer to Section 2-8 of the Standard Construction Specifications.

The apparent low bidder must submit a listing of license numbers for all subcontractors within three days, not counting Saturdays, Sundays, and holidays, of bid opening. If the low bidder is not the apparent low bidder, the apparent low bidder shall submit the license numbers of all listed subcontractors to the Agency within three days not counting Saturdays, Sundays, and holidays, of the date notified.

If the percentage of the work is not filled out, it will be assumed that the sub is responsible for 100% of the line items related to his trades work.

| PERCENT PERFORMED/TYPER OF WORK | SUBCONTRACTOR'S NAME | BUSINESS LOCATION CITY, STATE |
|---------------------------------|----------------------|-------------------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
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| _____ | _____ | _____ |
| _____ | _____ | _____ |

(USE ADDITIONAL SHEETS IF NECESSARY)

SUBMIT THIS SHEET WITH YOUR BID

FIRM NAME _____

PROJECT NO. 2021-04-RPH

VII. DELIVERY DATE

Date of completion of the project must be by September 30, 2021:

VIII. WARRANTY FOR BASE BID ITEMS

List the warranty specifications for all base bid items:

SIGNATURE

AUTHORIZED REPRESENTATIVE

PRINT OR TYPE NAME

TITLE

SUBMIT THIS SHEET WITH YOUR BID

- IX. **LABOR COMPLIANCE** – This is a “construction” project in accordance with Section 1771.5 of the California Labor Code. “Prevailing Wage Requirements” will apply.

Pursuant to the California Labor Code Section 1720 and following, and Section 1770 and following, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Wage schedules may be downloaded at the DIR website: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>

- X. **INSURANCE** – Before beginning any work, the contractor shall furnish or have on file, satisfactory certificates of insurance. The certificates must be held by the Sunrise Recreation and Park District, a special district of Sacramento County and must remain in effect for the duration of the contract.

CONTRACTOR shall maintain limits no less than:

General Liability shall be on an Occurrence basis (as opposed to Claims Made basis). Minimum limits and structure shall be:

| | |
|------------------------------------|-------------|
| Building Trades General Aggregate: | \$2,000,000 |
| Products Comp/Op Aggregate: | \$2,000,000 |
| Personal & Adv. Injury: | \$1,000,000 |
| Each Occurrence: | \$1,000,000 |
| Fire Damage: | \$ 100,000 |

CONTRACTORS and CONTRACTORS engaged in other projects of construction shall have their general liability Aggregate Limit of Insurance endorsed to apply separately to each job site or project, as provided for by Insurance Services Office form CG-2503 Amendment-Aggregate Limits of Insurance (Per Project).

SUBMIT THIS SHEET WITH YOUR BID

FIRM NAME _____

PROJECT NO. 2021-04-RPH

AUTOMOBILE LIABILITY:

Commercial Automobile Liability for Corporate/business owned vehicles including non-owned and hired, \$1,000,000 Combined Single Limit.

Personal Lines Automobile Liability for Individually owned vehicles, \$250,000 per person, \$500,000 each accident, \$100,000 property damage.

Firm agrees to provide a certificate of insurance before beginning any work.

SIGNATURE

AUTHORIZED REPRESENTATIVE

PRINT OR TYPE NAME

TITLE

SUBMIT THIS SHEET WITH YOUR BID