



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their June 15, 2017 scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the June 15, 2017 meeting minutes will be approved by the board of directors on July 20, 2017. If you have any questions please contact us at (916) 725-1585.

THURSDAY JUNE 15, 2017 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Makarczyk, Lingwood

Ayes: Lingwood, Makarczyk, Shahan

Noes: 0

Absent: Brown, Rivas

6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION
Special Events

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for May 18, 2017. [Board Minutes](#)
2. Approval of 2016-17 Year to Date Financial Report.
3. Approval of billing and refund report for May 2017.
4. Approval of operations reports May 2017.
5. Approval of Addendum to the Master Agreement between Sunrise Recreation and Park District and Dry Creek Joint Elementary School District for Day Care Programs. [Staff Report](#) [Addendum A](#)
6. Approval of Resolution No. 17-002 to transfer Parkland Dedication Fee Trust Fund (In-Lieu). [Staff Report](#) [Transfer Schedule](#) [Resolution No. 17-002](#)
7. Approval of Resolution No. 17-003 to transfer Sunrise Park Fees Fund (Impact Fees). [Staff Report](#) [Transfer Schedule](#) [Resolution No. 17-003](#)
8. Approval of Resolution No. 17-005 to support a grant application for the Environmental Enhancement and Mitigation Program with the State of California. [Staff Report](#) [Resolution No. 17-005](#)
9. Authorize the District Administrator to award a contract with Innovative Construction Services (ICS) for a not to exceed amount of \$15,985 for construction consultant services. [Staff Report](#) [Contract](#)

Board Action: Shahan, Lingwood
Ayes: Lingwood, Makarczyk, Rivas, Shahan
Noes: 0
Absent: Brown

SECTION 4 ADMINISTRATION BUSINESS

10. By motion, approve Resolution No. 17-004 of intention to Levy Assessments for Fiscal Year 2017-18, approve and accept Preliminary Engineer's Report, and provide for Notice of Hearing for the Sunrise Recreation and Park District.

Board Action: Shahan, Makarczyk
Ayes: Lingwood, Makarczyk, Rivas, Shahan
Noes: 0
Absent: Brown

[Staff Report](#)[Resolution No. 17-004](#)[Preliminary Engineer's Report](#)

11. By motion, approve the Final Audit for Fiscal Year ending 6/30/16 and forward to the County of Sacramento for filing.

[Staff Report](#)

[Management Letter](#)

Board Action: Makarczyk, Shahan

Ayes: Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Brown

[Communication Letter](#)

[FY 15/16 Audit](#)

12. By motion, elect Mark Shahan as the Sunrise Recreation and Park District Advisory Board of Directors Chair for Fiscal Year 2017-18.

[Staff Report](#)

Board Action: Lingwood, Makarczyk

Ayes: Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Brown

By motion, elect Rita Lingwood as the Sunrise Recreation and Park District Advisory Board of Directors Vice-Chair for Fiscal Year 2017-18.

Board Action: Rivas, Makarczyk

Ayes: Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Brown

SECTION 5 ITEMS FROM THE ADVISORY BOARD

Subcommittees for July 2017 were reviewed.

SECTION 6 ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library