



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their September 20, 2018 regular meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the September 20, 2018 meeting minutes will be approved by the board of directors on October 18, 2018. If you have any questions please contact us at (916) 725-1585.

THURSDAY SEPTEMBER 18, 2018 SPECIAL MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Makarczyk, Shahan

Ayes: Lingwood, Makarczyk, Shahan

Noes: 0

Absent: Brown, Rivas

6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION

SECTION 2 PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

Lynna Bates, Judi Whitley and Sonia Kellman spoke regarding the ceramic kiln and crafts building.

SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for August 1, 2018. [Board Minutes](#)
2. Approval of 2018-19 July and August Financial Reports.
3. Approval of billing and refund report for July and August 2018.
4. Approval of Operation Report for July and August 2018. [Operation Report](#)
5. Authorize the District Administrator to execute and sign the third year Agreement with JJACPA, Inc. for Audit Services. [Staff Report](#) [Contract](#)

Board Action: Makarczyk, Shahan

Ayes: Lingwood, Makarczyk, Shahan

Noes: 0

Absent: Brown, Rivas

SECTION 4 **ADMINISTRATION BUSINESS**

6. By motion, approve the District Administrator to sign the second five (5) year Memorandum of Understanding (MOU) between the Antelope Community tennis Association (ACTA) and the Sunrise Recreation and Park District (SRPD). [Staff Report](#) [ACTA MOU](#)

Board Action: Shahan, Makarczyk

Ayes: Lingwood, Makarczyk, Shahan

Noes: 0

Absent: Brown, Rivas

7. Presentation regarding the Electric Greenway Project.
8. By motion, authorize the District Administrator to sign the agreement to purchase tax default property from the County of Sacramento.

[Staff Report](#)

[Purchase Agreement](#)

Board Action: Makarczyk, Shahan

Ayes: Lingwood, Makarczyk, Shahan

Noes: 0

Absent: Brown, Rivas

SECTION 5

ITEMS FROM THE ADVISORY BOARD

Subcommittees were reviewed.

SECTION 6 **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library