



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, FEBRUARY 16, 2023**

**REGULAR MEETING 5:00 PM**

Board of Directors: Jay Evans, David Huber, Mark Shahan, Tim Virga, Vacant

**SECTION 1: REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
None
7. PRESENTATION  
None

**SECTION 2: PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

**SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for January 19, 2023.  
[Board Minutes](#)
2. Approval of 2022-23 January Financial Reports.

3. Approval of billing and refund report for January 2023.
  
4. Approval of Operation Report for January 2023.  

[Operations Report – JAN 2023](#)
  
5. By Motion, Approve a new three (3) year MOU with the Sunrise Pickleball Club 2023-2026  

[Pickleball Staff Report](#)

[SPC Draft Memorandum](#)
  
6. By motion, approve Resolution No. 23-001 retaining the services of SCI Consulting Group to prepare the Engineer’s Report for the Park Maintenance and Recreation Improvement District as the first step in a three-step process in levying annual assessments for fiscal year 2023-24.  

[SCI Staff Report](#)

[SCI Proposed Timeline](#)

[RES NO 23-001](#)

**SECTION 4: ADMINISTRATION BUSINESS**

7. By motion, approve the District’s Open Space Management Plan 2022-2025  

[Open Space Staff Report](#)

[Open Space Plan](#)
  
8. Endorse the Addendum C to the Joint Construction and Facilities Agreement for Antelope High School and Antelope Community Park with Roseville Joint Union High School District (RJUHSD).  

[Joint Use Staff Report](#)

[Joint Use Addendum](#)
  
9. By motion, authorize the District Administrator to award the bid and execute the contract with Kompan, the lowest responsible bidder for the Playground Replacement at C-Bar-C Park Playground Area.  
By motion, authorize the County of Sacramento to hire an Executive Search Firm with a not to exceed cost of \$35,000 to assist with the Recruitment of a New District Administrator. – Oral Report  

[C-Bar-C Staff Report](#)

[C-Bar-C Site Plan](#)

[C-Bar-C Sales Proposal](#)

[C-Bar-C Photo 1](#)

[C-Bar-C Photo 2](#)

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for March 2023 as follows:

Park Development and Finance

Jay Evans  
March TBD

Personnel and Programing

Mark Shahan/Tim Virga  
March TBD

## **SECTION 6: ADJOURNMENT**

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library