

ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their February 21, 2013 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the February 21, 2013 meeting minutes will be approved by the board of directors on March 21, 2013. If you have any questions please contact us at 725-1585.

THURSDAY **FEBRUARY 21, 2013** **REGULAR MEETING**
7:00 PM

Board of Directors: Rod Glover, Lisbeth Gray, Rita Lingwood, Tony Makarczyk,
Jodi Tarr

SECTION 1 **REGULAR SESSION**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Glover/Gray
Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr
Noes: 0
Absent: 0

6. COMMUNICATIONS RECEIVED AND FILED
Letter from Knights of Columbus, Infant Mary Council No. 4964
Letter from Assemblyman Ken Cooley

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for January 17, 2013.
2. Approval of billing and refund report for January 2013.
3. Approval of deletion of certain district equipment from inventory.

Board Action: Gray, Lingwood

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

Noes: 0

Absent: 0

SECTION 4 **ADMINISTRATION BUSINESS**

4. By motion, approve the District Sponsorship Policy.

[Staff Report](#)

[Sponsorship Policy](#)

Board Action: Lingwood, Makarczyk

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

Noes: 0

Absent: 0

5. By motion, approve the Sunrise Recreation and Park District 2013-14 Preliminary Budget 338A and 338B and forward to the Board of Supervisor for final adoption.

Amended Motion: By motion, approve the Sunrise Recreation and Park District 2013-14 Budget 338A and 338B with the revision of delaying the layoff decision until April 18, 2013 and forward to the Board of Supervisors for final adoption.

[Staff Report](#)

[338A Budget](#)

[338B Budget](#)

[Budget Changes](#)

[CIP Program](#)

Board Action: Glover, Makarczyk

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

Noes: 0

Absent: 0

6. By motion, approve the Sunrise Recreation and Park District Master Fee Schedule.

[Staff Report](#)

[2013 Master Fee Schedule](#)

Board Action: Makarczyk, Gray

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

Noes: 0

Absent: 0

7. By motion, approve the District's Capital Improvement Projects (CIP) for FY 2013-14 as outlined in Exhibit A. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

[Staff Report](#)

[CIP Program](#)

Board Action: Glover, Gray

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

Noes: 0

Absent: 0

8. By motion, authorize the District Administrator to execute a contract with the County of Sacramento to accept the Housing-Related Parks Program Grant in the amount of \$186,322 to make park improvements at Walerga Park in the Foothill Farms area.

[Staff Report](#)

[Sac Co MOA](#)

[Sac Co Attachment D](#)

[Resolution 12-001](#)

Board Action: Gray, Makarczyk

Ayes: Glover, Gray, Lingwood, Makarcyyk, Tarr

Noes: 0

Absent: 0

9. By motion, authorize the District Administrator to implement the overall District Work Plan for FY 2013-14.

[Staff Report](#)

[District Work Plan](#)

Board Action: Glover, Lingwood

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

Noes: 0

Absent: 0

SECTION 5 ITEMS FROM THE ADVISORY BOARD -

Review of sub-committee meetings for March 2013.

SECTION 6 ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library