



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their January 16, 2014 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the February 20, 2014 meeting minutes will be approved by the board of directors on March 20, 2014. If you have any questions please contact us at 725-1585.

THURSDAY FEBRUARY 20, 2014 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk,
Michelle Rivas

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Agenda Item #6 has been pulled.

Board Action: Rivas/Glover

Ayes: Brown, Glover, Lingwood, Rivas

Noes: 0

Absent: Makarczyk

6. COMMUNICATIONS RECEIVED AND FILED
Letter from Knights of Columbus – Infant Mary Council No 4964
Citrus Heights Chamber of Commerce Award
7. Presentation

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all

comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for January 16, 2014.
2. Approval of billing and refund report for January 2014.
3. Approval of operation reports for January 2014.
4. Approval of Resolution No. 14-002 regarding the Barrett Ranch Day Care.

[Staff Report](#)

[Resolution No. 14-002](#)

5. Authorize the district Administrator to sign a contract with SI Consulting Group for professional consulting, engineer of work and levy administration for the Park Maintenance and Recreation Improvement District (Antelope) for the fiscal years 2014/15, 2015/16, and 2016/17.

[Staff Report](#)

[Contract](#)

Board Action: Glover/Brown

Ayes: Brown, Glover, Lingwood, Rivas

Noes: 0

Absent: Makarczyk

SECTION 4 ADMINISTRATION BUSINESS

6. By motion, authorize the District Administrator to award the bid to RSC General Engineering as being the lowest responsive bidder and to execute a contract.

[Staff Report](#)

[Bid List](#)

This Item has been pulled from the agenda.

7. By motion, authorize the District Administrator to implement Stage 1 conservation restrictions on District parks and facilities.

[Staff Report](#)

[Water Conservation Plan](#)

Board Action: Rivas/Glover

Ayes: Brown, Glover, Lingwood, Rivas

Noes: 0

Absent: Makarczyk

[District Map](#)

[Folsom Lake Storage](#)

8. By motion, approve the Sunrise Recreation and Park District 2014-15 Preliminary Budget 338A, 338B and 338D and forward to the Board of Supervisors for final adoption. Public Hearing 7:25 pm.

Board Action: Glover/Rivas
Ayes: Brown, Glover, Lingwood, Rivas
Noes: 0
Absent: Makarczyk

[Staff Report](#)

[338A Preliminary Budget](#)

[338B Preliminary Budget](#)

[338D Preliminary Budget](#)

[CIP Plan](#)

[Salary Policy](#)

9. By motion, approve the Districts Capital Improvement Projects (CIP) for FY 2014/15 as outlined in Exhibit A. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCA) to begin Capital Improvement Projects outline in Exhibit A.

[Staff Report](#)

[CIP Plan](#)

Board Action: Rivas/Brown
Ayes: Brown, Glover, Lingwood, Rivas
Noes: 0
Absent: Makarczyk

10. By motion, authorize the District Administrator to implement the overall District Work Plan for FY 2014/15.

Board Action: Glover/Brown
Ayes: Brown, Glover, Lingwood, Rivas
Noes: 0
Absent: Makarczyk

[Staff Report](#)

[District Work Plan](#)

SECTION 5 **ITEMS FROM THE ADVISORY BOARD -**

Subcommittees for March 2014 were reviewed.

SECTION 6 **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library