



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their August 3, 2017 scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the August 3, 2017 meeting minutes will be approved by the board of directors on September 21, 2017. If you have any questions please contact us at (916) 725-1585.

THURSDAY AUGUST 3, 2017 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Makarczyk, Lingwood

Ayes: Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Brown

6. COMMUNICATIONS RECEIVED AND FILED
Letter regarding Aquatic Programs
Letter from Arcade Creek Recreation and Park District
7. PRESENTATION

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of

the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for July 20, 2017. [Board Minutes](#)
2. Approval of 2016-17 Year End Financial Report.
3. Approval of billing and refund report for June 2017.

Board Action: Rivas, Lingwood
Ayes: Lingwood, Makarczyk, Rivas, Shahan
Noes: 0
Absent: Brown

SECTION 4 **ADMINISTRATION BUSINESS**

4. By motion, approve the Sunrise Recreation and Park District Fiscal Year 2017/18 Final Budgets 338A, 338B, and 338F and forward to the County of Sacramento Board of Supervisors for final approval.

Public Hearing Open 7:16 pm
Public Hearing Close 7:17 pm

[Staff Report](#)

[FY 17-18 Final 338A Budget](#)

[FY 17-18 Final 338B Budget](#)

[FY 17-18 Final 338F Budget](#)

[17-18 Salary Policy](#)

[17-18 CIP](#)

Board Action: Makarczyk, Lingwood
Ayes: Lingwood, Makarczyk, Rivas, Shahan
Noes: 0
Absent: Brown

5. By motion, approve the District's Final Capital Improvement Projects (CIP) for FY 2017/18 as outlined in Exhibit A. By motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

[Staff Report](#)

[17-18 CIP](#)

Board Action: Lingwood, Rivas
Ayes: Lingwood, Makarczyk, Rivas, Shahan
Noes: 0
Absent: Brown

6. By motion, authorize the District Administrator to enter into a contract with MRC Recreation to install 'Poured-In-Place' safety surfacing under the Zip Line at the Arcade Creek Park Preserve.

[Staff Report](#)

[ACPP Proposal](#)

Board Action: Makarczyk, Lingwood

Ayes: Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Brown

7. By motion, authorize the District Administrator to enter into a contract with Olympic Land Construction for the Playground Improvements at Pioneer Park.

[Staff Report](#)

[Bid Results](#)

[Olympic Bid](#)

Board Action: Makarczyk, Rivas

Ayes: Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Brown

8. By motion, authorize the District Administrator to enter into a contract for the construction of the ADA Ramp Project at Rusch Home with the lowest responsive bidder, RampCo USA of Carmichael, CA.

[Staff Report](#)

[Rampco Quote](#)

[Drawing](#)

Board Action: Makarczyk, Lingwood

Ayes: Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Brown

SECTION 5 ITEMS FROM THE ADVISORY BOARD

Subcommittees for September 2017 were reviewed.

SECTION 6 ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library