



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their March 15, 2012 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the March 15, 2012 meeting minutes will be approved by the board of directors on April 19, 2012. If you have any questions please contact us at 725-1585.

THURSDAY **March 15, 2012** **REGULAR MEETING** **7:00 PM**

Board of Directors: Kristen Buccellato, Rod Glover, Lisbeth Gray, Tony Makarczyk, Jodi Tarr

SECTION 1 **REGULAR MEETING**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. ABSENCE, Kristen Buccellato, Board Chair, due to work commitment
Jodi Tarr, Board Vice-Chair, due to work commitment
4. FLAG SALUTE
5. MEETING PROTOCOL
6. APPROVAL OF AGENDA

Board Action: Glover/Makarczyk

Ayes: Glover, Gray, Makarczyk

Noes: 0

Absent: Buccellato, Tarr

7. COMMUNICATIONS RECEIVED AND FILED
8. PRESENTATIONS
Recognizing the Retirement of Senior Exercise Instructor, Arlene McCoin

SECTION 2 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for February 16, 2012.
2. Approval of billing and refund report for February 2012.
3. Acceptance of operation reports for March 2012.
4. Approval of deletion of certain equipment from district inventory.

Board Action: Glover/Makarczyk
Ayes: Glover, Gray, Makarczyk
Noes: 0
Absent: Buccellato, Tarr

SECTION 3 **ADMINISTRATION BUSINESS**

5. By motion, approve the Sunrise Recreation and Park district 2012-13 Preliminary District Budget including the Recreation Coordinator 1 hourly wage as amended and forward to the Board of Supervisors for final adoption.

STAFF REPORT

Public Hearing Open – 8:22 pm
Public Hearing Closed – 8:23 pm

ASSESSMENT

BUDGET

Board Action: Glover/Markarczyk
Ayes: Glover, Gray, Markarczyk
Noes: 0
Absent: Buccellato, Tarr

BUDGET

BUDGET

6. By motion, authorize the District Administrator to execute a contract with Jim Puthuff & Associates for Information Technology Services.

STAFF REPORT

Board Action: Makarczyk/Glover
Ayes: Glover, Gray, Makarczyk
Noes: 0
Absent: Buccellato, Tarr

7. By motion, authorize the District Administrator to execute a contract with HR to Go, Inc. for Human Resources services.

STAFF REPORT

Board Action: Glover/Makarczyk
Ayes: Glover, Gray, Makarczyk
Noes: 0
Absent: Buccellato, Tarr

EXHIBIT B

8. By motion, authorize the Interim District Administrator to execute an agreement with Table Tennis Only for a table tennis program.

Board Action: Makarczyk/Glover
Ayes: Glover, Gray, Makarczyk
Noes: 0
Absent: Buccellato, Tarr

STAFF REPORT

SECTION 4 **ITEMS FROM THE ADVISORY BOARD -**

Review of sub-committee meetings for April 2012.

April 27, 2012 – Rusch Park Basketball Court Ribbon Cutting Ceremony.

SECTION 5 **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library