



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their November 19, 2015 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the November 19, 2015 meeting minutes will be approved by the board of directors on December 17, 2015. If you have any questions please contact us at 725-1585.

THURSDAY NOVEMBER 19, 2015 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Makarczyk, Rivas

Ayes: Brown, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Lingwood

6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION

District Open Space Plan - Parks

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3

CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for October 15, 2015.
[Board Minutes](#)
2. Approval of 2015-16 Year End Financial Reports.
3. Approval of billing and refund report for October 2015.

Board Action: Makarczyk/Rivas

Ayes: Brown, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Lingwood

SECTION 4

ADMINISTRATION BUSINESS

4. By motion, authorize the District Administrator to approve a facility use permit with Phantom Firewords and forward to the Board of Supervisors for final adoption.
[Staff Report](#)

Board Action: Shahan/Rivas

Ayes: Brown, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Lingwood

5. By motion, approve the Sunrise Recreation and Park District Master Fee Schedule.

Amended Motion: By motion, approve the Sunrise Recreation and Park District Master Fee Schedule with the requirement of Public Swim Fees coming to the Board at a later date.

[Staff Report](#)

[2016 District Master Fee Schedule](#)

Board Action: Shahan/Rivas

Ayes: Brown, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Lingwood

6. By motion, approve the updates to the District's Record Retention Policy.

[Staff Report](#)

Board Action: Makarczyk/Rivas
Ayes: Brown, Makarczyk, Rivas, Shahan
Noes: 0
Absent: Lingwood

7. Review December 2015 Advisory Board Meeting Schedule. (Oral Report)

SECTION 5 **ITEMS FROM THE ADVISORY BOARD -**

Subcommittees for December 2015 were reviewed.

December 3, 2015 – City of Citrus Heights Tree Lighting
Citrus Heights Community Center

December 5, 2015 – 7:00 pm Capitol Pops Concert
Rusch Park Auditorium

SECTION 6 **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library