



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, JANUARY 15, 2015**

**CLOSED SESSION 6:00 PM**

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk, Michelle Rivas.

**SECTION 1** **CLOSED SESSION**

1. CALL CLOSED SESSION TO ORDER
2. ROLL CALL
3. MEETING PROTOCOL
4. APPROVAL OF AGENDA
5. CLOSED SESSION

District Administrator Evaluation

**THURSDAY, JANUARY 15, 2015**

**REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk, Michelle Rivas

**SECTION 1** **REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Letter from Sacramento County Voter and Registration Department
7. PRESENTATION

## **SECTION 2 PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

## **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for November 20, 2014.
2. Approval of 2014-15 Year to Date Financial Report (Reports for November and December).
3. Approval of billing and refund report for November 2014.
4. Approval of billing and refund report for December 2015.
5. Approval of December 2014 operation report.
6. Approval to authorize the District Administrator to execute a contract with Jim Puthuff & Associates for Information Technology services in the amount of \$24,000.  
[Staff Report](#)
7. Accept and file the County of Sacramento, Department of Finance Final follow-up Cash Audit report.  
[Staff Report](#)   [Co of Sacto Letter](#)   [Cash Handling Audit Follow-up Report](#)
8. Approval to delete certain equipment from District inventory.  
[Staff Report](#)

#### **SECTION 4: ADMINISTRATION BUSINESS**

9. 2014/15 Preliminary Revenue/Expenditure Mid-Year Projections.  
Receive and Comment. [Staff Report](#)

#### **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for February 2015 as follows:

Personnel and Programing  
Wednesday, February 4, 2015 – 6:30 pm  
Rod Glover/Michelle Rivas

Park Development and Finance  
Wednesday, February 4, 2015 – 5:00 pm  
Shannon Brown/Tony Makarczyk

February 2015 Advisory Board of Directors Meeting Date Change – Meeting to be held  
February 10, 2015 – 7:00 pm

#### **SECTION 7: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library

