



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their February 15, 2018 scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the February 15, 2018 meeting minutes will be approved by the board of directors on March 15, 2018. If you have any questions please contact us at (916) 725-1585.

THURSDAY JANUARY 18, 2018 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Makarczyk, Rivas

Ayes: Brown, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Lingwood

6. COMMUNICATIONS RECEIVED AND FILED
Letter from David Warren
7. PRESENTATION
Active Adult Programs – Becky Herz

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

David Warren spoke regarding pharmaceutical and sharps disposal in Citrus Heights

SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for January 18, 2018. [Board Minutes](#)
2. Approval of 2017-2018 January Financial Report.
3. Approval of billing and refund report for January 2018.
4. Approval of Operation Report for January 2018. [Operations Report](#)
5. Authorize the District Administrator to execute a contract with the Citrus Heights Police Department (CHPD) to continue providing Enforcement Services in Citrus Heights Parks and Facilities.

[Staff Report](#)

[Contract](#)

Board Action: Makarczyk, Brown

Ayes: Brown, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Lingwood

SECTION 4 **ADMINISTRATION BUSINESS**

6. By motion, approve update to Harassment Policy and Workweek in the Personnel Rules and Regulations.

[Staff Report](#)

[PRR Updates](#)

Board Action: Makarczyk, Brown

Ayes: Brown, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Lingwood

7. By motion, approve updates to Illness Injury Prevention Program.

[Staff Report](#)

[Bloodborne Pathogen](#)

[Emergency Lockdown](#)

[Concussion](#)

Board Action: Brown, Rivas

Ayes: Brown, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Lingwood

8. By motion, reject all bids and authorize staff to re-advertise for the renovation and repair of the Rusch Park Craft Building.

[Staff Report](#)

[Bid Results](#)

Board Action: Rivas, Brown

Ayes: Brown, Makarczyk, Rivas, Shahan

Noes: 0

Absent: Lingwood

SECTION 5 ITEMS FROM THE ADVISORY BOARD

Subcommittees for March 2018 were reviewed.

SECTION 6 ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library