



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

## Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their February 15, 2018 scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the February 15, 2018 meeting minutes will be approved by the board of directors on March 15, 2018. If you have any questions please contact us at (916) 725-1585.

**THURSDAY                      FEBRUARY 15, 2018                      REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

### **SECTION 1**

### **REGULAR SESSION**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

**Board Action: Makarczyk, Rivas**

**Ayes: Brown, Makarczyk, Rivas, Shahan**

**Noes: 0**

**Absent: Lingwood**

6. COMMUNICATIONS RECEIVED AND FILED  
Letter from David Warren
7. PRESENTATION  
Active Adult Programs – Becky Herz

**SECTION 2** **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

David Warren spoke regarding pharmaceutical and sharps disposal in Citrus Heights

**SECTION 3** **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for January 18, 2018. [Board Minutes](#)
2. Approval of 2017-2018 January Financial Report.
3. Approval of billing and refund report for January 2018.
4. Approval of Operation Report for January 2018. [Operations Report](#)
5. Authorize the District Administrator to execute a contract with the Citrus Heights Police Department (CHPD) to continue providing Enforcement Services in Citrus Heights Parks and Facilities.

[Staff Report](#)

[Contract](#)

**Board Action: Makarczyk, Brown**

**Ayes: Brown, Makarczyk, Rivas, Shahan**

**Noes: 0**

**Absent: Lingwood**

**SECTION 4** **ADMINISTRATION BUSINESS**

6. By motion, approve update to Harassment Policy and Workweek in the Personnel Rules and Regulations.

[Staff Report](#)

[PRR Updates](#)

**Board Action: Makarczyk, Brown**

**Ayes: Brown, Makarczyk, Rivas, Shahan**

**Noes: 0**

**Absent: Lingwood**

7. By motion, approve updates to Illness Injury Prevention Program.

[Staff Report](#)

[Bloodborne Pathogen](#)

[Emergency Lockdown](#)

[Concussion](#)

**Board Action: Brown, Rivas**

**Ayes: Brown, Makarczyk, Rivas, Shahan**

**Noes: 0**

**Absent: Lingwood**

8. By motion, reject all bids and authorize staff to re-advertise for the renovation and repair of the Rusch Park Craft Building.

[Staff Report](#)

[Bid Results](#)

**Board Action: Rivas, Brown**

**Ayes: Brown, Makarczyk, Rivas, Shahan**

**Noes: 0**

**Absent: Lingwood**

## **SECTION 5 ITEMS FROM THE ADVISORY BOARD**

Subcommittees for March 2018 were reviewed.

## **SECTION 6 ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library