



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

MEETING CONDUCTED VIA ZOOM

<https://us06web.zoom.us/j/89098977566?pwd=b1hTVDIkeWpQTWs3Qk1hcXBQOE5MUT09>

Meeting ID:
890 9897 7566
Passcode:
125404

THURSDAY, JANUARY 20, 2022

CLOSED SESSION 4:30 PM

Board of Directors: James Evans III, David Huber, Michelle Rivas, Mark Shahan, Tim Virga

- A. Personnel Matter (Gov. Code § 54957)
Public Employee Evaluation
Position Title: District Administrator

- B. Conference with Labor Negotiators (Gov. Code §54957.6)
Agency Negotiator: Mark Shahan, Board Chair
Unrepresented Employee: District Administrator

THURSDAY, JANUARY 21, 2022

REGULAR MEETING 5:00 PM

Board of Directors: James Evans III, David Huber, Michelle Rivas, Mark Shahan, Tim Virga

SECTION 1

REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

- 1. CALL REGULAR MEETING TO ORDER
Welcome New Advisory Board Member Tim Virga

Report Out from Closed Session

- 2. ROLL CALL

- 3. FLAG SALUTE

- 4. MEETING PROTOCOL

- 5. APPROVAL OF AGENDA

6. PRESENTATION
Recognition of Past Board Member Shannon Brown
Recognition of Lee Hollingsworth
Introduction of New Staff Members:
Clarissa Lowe and James Joseph
- Parks Presentation
7. COMMUNICATIONS RECEIVED AND FILED
Sacramento Tree Foundation – Supplemental Tree Planting [Email](#)
Sunrise Oaks Park [Email](#)

SECTION 2 PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for November 18, 2021 [Board Minutes](#)
2. Approval of FY 21/22 November/December Financial Report
3. Approval of FY 21/22 November/December billing/refund report
4. Approval of Resolution No. 22-001, authorizing the District Administrator, or his/her designee, to execute a Sales and Purchase Agreement of real Property, an Easement for underground electrical transmission lines and to do and perform everything necessary to carry out the purpose of the resolution. [Staff Report](#)

SECTION 4: ADMINISTRATION BUSINESS

[Resolution No. 22-001](#)

[Sales and Purchase Agreement](#)

5. By motion, authorize the District Administrator to sign a third contract/lease with Champ Family Properties, LLC for golf operations at the Foothill Golf Course.
[Staff Report](#) [Proposed Lease](#)
6. Rusch Community Center Roof Leaking Update – Oral Report

SECTION 5: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for February 2021 as follows:

Personnel and Programing

David Huber/Tim Virga

February 2, 2022

Park Development and Finance

James Evans/Michelle Rivas

February 2, 2022

SECTION 6: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library