

**SUNRISE RECREATION AND PARK DISTRICT**

**Minutes of Meeting of Advisory Board of Directors  
March 21, 2019**

**REGULAR MEETING**

The Regular Meeting of the Sunrise Recreation and Park District Advisory Board of Directors was called to order by Vice Chairperson Michelle Rivas at 7:00 p.m.

Roll call was taken. Board members present were Shannon Brown, Tony Makarczyk, Michelle Rivas and Mark Shahan. Rita Lingwood was absent. Staff present included District Administrator Dave Mitchell, Parks and Facilities Superintendent Noe Villa, Administrative Services Manager Lee Hollingsworth, and Finance Manager Margaret Hatton.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was conducted.

**AGENDA REVIEW**

Upon motion by Director Shahan and seconded by Director Makarczyk it was voted 4-0 to approve the agenda.

Ayes: Lingwood, Makarczyk, Rivas, Shahan

Nays: None

Absent: Brown

**CORRESPONDENCE**

Letter from Knights of Columbus

Letter Regarding Eugene Ahner Park

**PRESENTATION**

**PUBLIC COMMENT**

## **CONSENT CALENDAR**

Upon a motion by Director Makarczyk, seconded by Director Shahan, that the Sunrise Recreation and Park District Advisory Board of Directors:

1. Approve the Minutes from the meeting of the Advisory Board of Directors for February 21, 2019.
2. Approval of 2018-19 February Financial Report.
3. Approval of billing and refund report for February 2019.
4. Approval of Operation Report for February 2019.
5. Authorize staff to delete the 1997 F-250 ¾ Ton Cab and Chassis Utility Bed from District Inventory.

Ayes: Brown, Makarczyk, Rivas, Shahan  
Noes: None  
Absent: Lingwood

## **ADMINISTRATIVE BUSINESS**

6. By motion, approve the Audit for Fiscal Year ending June 30, 2018 and forward to the County of Sacramento for filing.

Upon a motion by Director Shahan and seconded by Director Makarczyk, approve the Audit for Fiscal Year ending June 30, 2018 and forward to the County of Sacramento for filing.

Ayes: Brown, Makarczyk, Rivas, Shahan  
Noes: None  
Absent: Lingwood

7. By motion, approve the conversion of the remaining two (2) Tennis Courts to Pickleball Courts at Rusch Park contained in the District's Fiscal Year 2019-20 Capital Improvement Projects (CIP).

Upon a motion by Director Brown and seconded by Director Makarczyk, approve the conversion of the remaining two (2) Tennis Courts to Pickleball Courts at Rusch Park contained in the District's Fiscal Year 2019-20 Capital Improvement Projects (CIP).

Ayes: Brown, Makarczyk, Rivas, Shahan  
Noes: None  
Absent: Lingwood

8. By motion, approve the District's Capital Improvement Projects (CIP) for FY 2019-20 as outlined in Exhibit A. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

**Amended Motion:** By motion, approve the District's Capital Improvement Projects (CIP) for FY 2019-20 as outlined in Exhibit A with the addition of \$40,000 for renovation to the Pokelma Park Tennis Courts. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

Upon a motion by Director Shahan and seconded by Director Makarczyk, approve the District's Capital Improvement Projects (CIP) for FY 2019-20 as outlined in Exhibit A with the addition of \$40,000 for renovation to the Pokelma Park Tennis Courts. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

Ayes: Brown, Makarczyk, Rivas, Shahan  
Noes: None  
Absent: Lingwood

9. By motion, approve the Sunrise Recreation and Park District Fiscal Year 2019-20 Recommended Budgets for 338A, 338B, and 338F and forward to the Board of Supervisors for final adoption.

Upon a motion by Director Brown and seconded by Director Shahan, approve the Sunrise Recreation and Park District Fiscal Year 2019-20 Recommended Budgets for 338A, 338B, and 338F and forward to the Board of Supervisors for final adoption.

Ayes: Brown, Makarczyk, Rivas, Shahan  
Noes: None  
Absent: Lingwood

**ITEMS FROM ADVISORY BOARD OF DIRECTORS:**

Subcommittees for April 2019 were reviewed.

**ADJOURNMENT**

There being no further business, the meeting of the Sunrise Recreation and Park District Advisory Board of Directors was adjourned at 8:27 pm to April 18, 2019 at 7:00 p.m. Upon motion by Director Makarczyk, and seconded by Director Shahan, it was voted 4-0 to adjourn the meeting of the Sunrise Recreation and Park District Advisory Board of Directors.

Ayes: Brown, Makarczyk, Rivas, Shahan

Noes: None

Absent: Brown

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Rita Lingwood, Chairperson

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Dave Mitchell, Secretary