



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

THURSDAY, JUNE 15, 2017

REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION
Special Events

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for May 18, 2017.
2. Approval of 2016-17 Year to Date Financial Report.
3. Approval of billing and refund report for May 2017.
4. Approval of operations reports May 2017. [May Operations Report](#)
5. Approval of Addendum “A” to the Master Agreement between Sunrise Recreation and Park District and Dry Creek Joint Elementary School District regarding Joint Use of facilities for Kids Club. [Staff Report](#) [Addendum A](#)
6. Approval of Resolution No. 17-002 to transfer Parkland Dedication Fee Trust Fund (In-Lieu). [Staff Report](#) [Transfer Schedule](#) [Resolution No. 17-002](#)
7. Approval of Resolution No. 17-003 to transfer Sunrise Park Fees Fund (Impact Fees). [Staff Report](#) [Transfer Schedule](#) [Resolution No. 17-003](#)
8. Approval of Resolution No. 17-005 to support a grant application for the Environmental Enhancement and Mitigation Program with the State of California. [Staff Report](#) [Resolution No. 17-005](#)
9. Authorize the District Administrator to award a contract with Innovative Construction Services (ICS) for a not to exceed amount of \$15,985 for construction consultant services. [Staff Report](#) [Contract](#)

SECTION 4: ADMINISTRATION BUSINESS

10. By motion, approve Resolution No. 17-004 of intention to Levy Assessments for Fiscal Year 2017-18, approve and accept Preliminary Engineer’s Report, and provide for Notice of Hearing for the Sunrise Recreation and Park. [Staff Report](#) [Resolution No. 17-004](#) [Preliminary Engineer’s Report](#)
11. By motion, approve the Final Audit for Fiscal Year ending 6/30/16 and forward to the County of Sacramento for filing. [Staff Report](#) [Management Letter](#) [Communication Letter](#) [FY 15/16 Audit](#)
12. By motion, elect the 2017-18 Chair and Vice Chair of the Sunrise Recreation and Park District Advisory Board of Officers. [Staff Report](#)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

June 23, 2017 – Family Night Antelope Aquatic Complex
June 24, 2017 – City of Citrus Heights Red White and Blue Parade
July 21, 2017 – Family Night Antelope Aquatic Complex
July 22 & 23, 2017 – Community Campout
July 29, 2017 – Movie Night – Brooktree Park
July 29, 2017 – Summer Jam Scooter Competition
August 12, 2017 – Hot August Bites – Rusch Park
September 24, 2017 – Sunday Funday – Rusch Park
September 29, 2017 – Movie Night – Robert Frost Park

The next subcommittee meetings are scheduled for July 2017 as follows:

Personnel and Programing

Thursday, July 6, 2017 – 6:00 pm
Rita Lingwood/Shannon Brown

Park Development and Finance

Thursday, July 6, 2017 – 3:00 pm
Tony Makarczyk/Mark Shahan

SECTION 7: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library