



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

If you are interested in speaking with the Board at the meeting, please send an email to [sunrise@sunriseparks.com](mailto:sunrise@sunriseparks.com) informing the Board Clerk of this.

**THURSDAY, June 16, 2022**

**REGULAR MEETING 5:00 PM**

Board of Directors: James Evans III, David Huber, Michelle Rivas, Mark Shahan, & Tim Virga

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Emails from Evan Stagg (2) – litter in parks

[Email 1](#)

[Email 2](#)

7. PRESENTATION  
None

**SECTION 2**

**PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting from May 19, 2022

[Board Minutes](#)

2. Approval of 2021-22 May Financial Report- ***Postponed to July Board Meeting due to County of Sacramento technical difficulties***
3. Approval of Billing and Refund report from May 2022- ***Postponed to July Board Meeting due to County of Sacramento technical difficulties***
4. Approval of Park Operation Report from May 2022

[Operation Report](#)

### **SECTION 4: ADMINISTRATION BUSINESS**

1. By motion, approve Resolution No. 22-003 of intention to levy the continued assessments for fiscal year 2022-23, approve and accept preliminary Engineer's Report, and provide for Notice of Hearing for the Sunrise Recreation and Park District, Park Maintenance and Recreation Improvement Assessment District (PMRID) for the Antelope Area

[Staff Report Res No 22\\_003](#)

[Resolution No. 22\\_003](#)

[Engineer's Report](#)

2. By motion, authorize the District Administrator to award the bid and to execute a contract with Harshwal & Company LLP, as the most qualified proposal for the District's RFQ for Independent Audit Services

[Audit Services  
Contract Report](#)

[Draft Audit Service  
Contract](#)

[RFQ Proposal](#)

[Cost Proposal](#)

3. Approval of Resolution No. 22-004 approving a transfer of \$176,887.58 from the Parkland Dedication Fee Trust Fund (In-Lieu) 088G to the general Fund 338A Revenue Account 9696 for costs associated with various park projects listed on the attached FY 2021-22 Trust Fund Transfers

[Resolution No. 22-004](#)

4. By motion, elect the 2022-2023 Chair and Vice Chair of the Sunrise Recreation and Park District Advisory Board of Officers

### **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

1. The next subcommittee meetings are scheduled for July 2022 as follows:

- **Personnel and Programing**

David Huber/Tim Virga

TBD

- **Park Development and Finance**

Jay Evans III/Michelle Rivas

TBD

2. Upcoming Special Events

- June 24, 2022 - Friday Family Swim Nights - Antelope Aquatic Complex
- July 22, 2022 - Friday Family Swim Nights - Antelope Aquatic Complex
- August 5, 2022 - Friday Family Swim Nights - Antelope Aquatic Complex
- August 13, 2022 - Hot August Movie Night - Rusch Park
- September 25, 2022 - Sunday Funday - Rusch Park

**SECTION 6: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District will be posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting:

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library