



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their May 19, 2016 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the May 19, 2016 meeting minutes will be approved by the board of directors on June 16, 2016. If you have any questions please contact us at 725-1585.

THURSDAY **MAY 19, 2016** **REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA – with the postponement of Item #9 to a future meeting

Board Action: Lingwood.Makarczyk
Ayes: Lingwood, Makarczyk, Rivas, Shahan
Noes: 0
Absent: Brown

6. COMMUNICATIONS RECEIVED AND FILED
Letter from Citrus Heights Water District
7. PRESENTATION
GSSA Grant – Jeff Dubchansky

SECTION 2 PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for April 21, 2016. [Board Minutes](#)
2. Approval of 2015-16 Year to Date Financial Report
3. Approval of billing and refund report for April 2016.
4. Approval of operations reports April 2016. [Operations Report](#)
5. Approval of 2016/17 Contract with the Asian Community Center to provide Senior Nutrition and Meals on Wheels. [Staff Report](#) [Contract](#)
6. Approval of proposal from Consolidated Communications Inc. for internet and phone services. [Staff Report](#) [Proposal](#)
7. Approval of updated job classification for Park Analyst position. [Staff Report](#) [Job Classification](#)

Board Action: Makarczyk/Shahan
Ayes: Lingwood, Makarczyk, Rivas, Shahan
Noes: 0
Absent: Brown

SECTION 4 ADMINISTRATION BUSINESS

8. By motion, authorize County Real Estate to negotiate a proposed cellular contract with T-Mobile Wireless to modify their existing Cell Tower at Tetotom Park by abandoning the current tower in place and installing a new tower in place of a current light pole on the tennis courts and forward to the Board of Supervisors for final adoption. [Staff Report](#) [T Mobile Cost Estimates](#)

Board Action: Lingwood/Makarczyk
Ayes: Lingwood, Makarczyk, Rivas, Shahan
Noes: 0
Absent: Brown

[Appropriate Tennis Lighting Schematic](#)

9. This item is postponed to a future meeting.
10. By motion, authorize the District Administrator to award the bid and execute a contract with JR Sharp Construction the overall lowest responsive bidder for the Tempo Park Light Renovation Project.

Board Action: Lingwood/Shahan
Ayes: Lingwood, Makarczyk, Rivas, Shahan
Noes: 0
Absent: Brown

[Staff Report](#)

[Bid Results](#)

11. By motion, authorize the District Administrator to extend a Request for Qualifications (RFQ) for audit services.

Board Action: Makarczyk/Lingwood
Ayes: Lingwood, Makarczyk, Rivas, Shahan
Noes: 0
Absent: Brown

[Staff Report](#)

12. Information item regarding proposed Digital Billboard at 5400 Date Ave. (discussion only).

SECTION 5 **ITEMS FROM THE ADVISORY BOARD**

Subcommittees for June 2016 were reviewed.

May 26, 2016 – Tupelo Park Community Meeting – Tupelo Fire Station
June 4, 2016 – Antelope Summerfest
June 8, 2016 – Food Truck Mania – Rusch Park
June 24, 2016 – Family Swim Night – Antelope Aquatic Complex
June 25, 2016 – City of Citrus Heights Red White and Blue Parade
July 23 and 24, 2016 – Community Campout
August 6, 2016 – Brewfest, Soroptimist of Citrus Heights-Rusch Home & Gardens
August 13, 2016 – Hot August Bites
August 27, 2016 – Veteran’s Picnic – Rusch Veteran’s Grove

SECTION 6

ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library