



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610  
**MEETING CONDUCTED VIA ZOOM**

<https://zoom.us/j/99514242160>

Meeting ID 995 1424 2160  
Password: 136217

**THURSDAY, JULY 16, 2020**

**REGULAR MEETING 5:00 PM**

Board of Directors: Shannon Brown, Lisbeth Gray, Rita Lingwood, Michelle Rivas, Mark Shahan

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Letter – Pioneer Elementary School Club Live
7. PRESENTATION

[Letter](#)

**SECTION 2** **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board’s purview, or on any Agenda Item before or during the Board’s consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

**SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for June 18, 2020.

[Board Minutes](#)

2. Approval of Staff recommendation to use \$10,734 of In-Lieu Fees for the purchase and installation of fencing for the tennis/pickleball court improvements at San Juan Park.

[Staff Report](#)

**SECTION 4: ADMINISTRATION BUSINESS**

3. By motion, elect the 2020-2021 Chair and Vice Chair of the Sunrise Recreation and Park District Advisory Board of Officers.

[Staff Report](#)

4. By motion, approve Resolution No. 20-007 that would approve the Engineer’s Report, confirm the diagram and assessment, and order the levy of continued assessment for fiscal year 2020-21 for the Park Maintenance and Recreation Improvement District as the final step in levying the assessments.  
Public Hearing 5:20 pm

[Staff Report](#)

[Resolution No. 20-007](#)

[Engineer’s Report](#)

5. By motion, authorize the District Administrator to award the bid and sign a contract with Well Industries Inc.-North State Drilling the lowest responsive bidder for the Irrigation Water Supply Well Construction Project at Foothill Golf Course.

[Staff Report](#)

[Bid Results](#)

6. By motion, approve Resolution No. 20-008 formally accepting funding and authorizing agreements between the State of California and Sunrise Recreation and Park District.

[Staff Report](#)

[Resolution No. 20-008](#)

7. By motion, approve the August 2020 Advisory Board of Directors meeting from August 20, 2020 to August 6, 2020. (Oral Report)

8. COVID-19 (Coronavirus) Discussion

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for July 2020 as follows:

Personnel and Programing

Shannon Brown/Lis Gray

TBD

Park Development and Finance

Rita Lingwood/Mark Shahan

TBD

September 25, 2020 – Tetotom Park Movie Night

September 27, 2020 – Sunday Funday at Rusch Park

October 17, 2020 – Howl ‘O’ Ween at Rusch Park

October 22-25, 2020 – Pickleball Fall Classic

November 7, 2020 – Arts & Crafts Fair

December 6, 2020 – Brunch with Santa

December 12, 2020 – Capitol Pops Winter Concert

## **SECTION 6: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library