



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY      APRIL 19, 2012      CLOSED SESSION 4:30 PM**

Board of Directors: Kristen Buccellato, Rod Glover, Lisbeth Gray, John Padden, Jodi Tarr

**SECTION 1                                      CLOSED SESSION**

1. CALL CLOSED SESSION TO ORDER
2. ROLL CALL
3. MEETING PROTOCOL
4. APPROVAL OF AGENDA
5. CLOSED SESSION – District Administrator Interviews.

**THURSDAY, APRIL 19, 2012**

Board of Directors: Kristen Buccellato, Rod Glover, Lisbeth Gray, Tony Makarczyk, Jodi Tarr

**REGULAR MEETING 7:00 PM**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

## **SECTION 1**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Correspondence from Greenback Wood Neighborhood Watch Executive Committee  
Correspondence from California State Parks' Office of Grants & Local Assistance  
Correspondence from Conrad Cota
7. **PRESENTATION**  
Eagle Scout Presentation  
Recognizing Tom Thomas at his retirement from the district

## **SECTION 2: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for March 15, 2012.
2. Approval of billing and refund report for March 2012.
3. Acceptance of operation reports for April 2012.

## **SECTION 3: ADMINISTRATION BUSINESS**

4. By motion, classifications for the Recreation Division. STAFF REPORT
5. By Motion, authorize the District Administrator to award the bid for construction at the Tempo Park Pool project to the lowest responsive bidder and execute a contract.  
STAFF REPORT
6. By motion, authorize the District Administrator to implement the proposed Facility/Picnic Rental fees for 2012.  
STAFF REPORT
7. By motion, approve Resolution No. 12-003 retaining the services of SCI Consulting Group to prepare the Engineer's Report for the Park Maintenance and Recreation Improvement District as the first step in a three step process in continuing to levy annual assessments for fiscal year 2012-13.  
REPORT

8. By motion, authorize the District Administrator to execute a contract with Foothill Associates for revisions to the Shadow Creek Park Master Plan.

STAFF REPORT

#### **SECTION 4: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for May 2012 as follows:

Operations/Administration

Rod Glover and Lisbeth Gray - Monday, May 7 at 3:30 pm

Finance/Development/Recreation

Jodi Tarr and Tony Markarczyk - Monday, May 7 at 4:15 pm

Board Chair

Kristen Buccellato – Monday, May 14 at 3:00 pm

#### **SECTION 5: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library