



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

## Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their July 21, 2011 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the July 21, 2011 meeting minutes will be approved by the board of directors on August 18, 2011. If you have any questions please contact us at 725-1585.

**THURSDAY**      **July 21, 2011**      **REGULAR MEETING**      **7:00 PM**  
**CLOSED SESSION**      **6:00 PM**

Board of Directors: Kristen Buccellato, Rod Glover, Lisbeth Gray, John Padden,  
Jodi Tarr

### **SECTION 1**      **CLOSED SESSION**

1. CALL CLOSED SESSION TO ORDER
2. ROLL CALL
3. MEETING PROTOCOL
4. APPROVAL OF AGENDA

### **SECTION 2**      **PUBLIC COMMENT**

5. COMMUNICATIONS RECEIVED AND FILED
6. CLOSED SESSION – Conference with Labor Negotiator (Government Code Section 54957.6)

Agency designated representatives: Sang-Jin Nam, Esq. (Liebert Cassidy Whitmore)

Employee Organization: AFSCME Local 146 for Miscellaneous and Confidential Units



**THURSDAY**

**July 21, 2011**

**REGULAR MEETING**

**7:00 PM**

Board of Directors: Kristen Buccellato, Rod Glover, Lisbeth Gray, John Padden, Jodi Tarr

**SECTION 1 REGULAR MEETING**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. CLOSED SESSION – Conference with Labor Negotiator (Government Code Section

54957.6).

Agency designated representatives: Sang-Jin Nam, Esq. (Liebert Cassidy Whitmore)

Employee Organization: AFSCME Local 146 for Miscellaneous and Confidential Units

**PRESENTATIONS**

1. Senior Nutrition Program

**SECTION 2 PUBLIC COMMENT –**

**SECTION 3 CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for June 16, 2011.
2. Approval of minutes from the Special Advisory Board of Directors meeting for June 28, 2011.
3. Approval of revenue report for June 2011.
4. Approval of expenditure report for June 2011.
5. Approval of payments of bills by ratification for June 2011.
6. Approval of refunds associated with facility rentals and recreation programs for June 2011.
7. Acceptance of operation reports for July 2011.

**Board Action: Padden/Gray**

**Ayes: Glover, Gray, Padden, Tarr**

**Noes: 0**

**Absent: Buccellato**

**SECTION 4**

**ADMINISTRATION BUSINESS**

8. By motion, approve Resolution No. 11-012 regarding the Engineer's Report and the Levy and Collection of Assessments within the Park Maintenance and Recreation Improvement District (Antelope Area) for Fiscal Year 2011-12.  
Public Hearing 7:15 pm.

**Board Action: Glover/Gray**  
**Ayes: Glover, Gray, Padden, Tarr**  
**Noes: 0**  
**Absent: Buccellato**

9. By motion, authorize County Real Estate to amend the lease agreement with Verizon Wireless regarding a 4'X14' pad expansion for new equipment cabinets and a 6'X12' pad expansion to accommodate a generator at CBARC Park and forward to the Board of Supervisors for final adoption.  
Public Hearing 7:30 pm.

**Board Action: Gray/Padden**  
**Ayes: Glover, Gray, Padden, Tarr**  
**Noes: 0**  
**Absent: Buccellato**

10. By motion, approve the Administrative Services Manager, Senior Account Clerk, and Park Maintenance Assistant Classifications.

**Board Action: Gray/Padden**  
**Ayes: Glover, Gray, Padden, Tarr**  
**Noes: 0**  
**Absent: Buccellato**

11. By motion, authorize the District Administrator to execute a contract with Grace Consulting for a classification study of 20 part time and seasonal positions within the Recreation Division.

**Board Action: Padden/Glover**  
**Ayes: Glover, Gray, Padden, Tarr**  
**Noes: 0**  
**Absent: Buccellato**

12. By motion, authorize the District Administrator to execute a contract with the Asian Community Center for operation of the Congregate Meal and Meals on Wheels programs.

**Board Action: Gray/Glover**  
**Ayes: Glover, Gray, Padden, Tarr**  
**Noes: 0**  
**Absent: Buccellato**

13. By motion, authorize the District Administrator to enter into a Memorandum of Understanding (MOU) with the San Juan Unified School District regarding the Bridges After School Program.

**Board Action: Glover/Gray-Padden**  
**Ayes: Glover, Gray, Padden, Tarr**  
**Noes: 0**  
**Absent: Buccellato**

**SECTION 5** **ITEMS FROM THE ADVISORY BOARD -**

Review of sub-committee meetings for August 2011.

**SECTION 6** **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library