



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their November 17, 2022, meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the November 17, 2022, meeting minutes will be approved by the Advisory Board of Directors at the scheduled January meeting. If you have any questions, please contact us at (916) 725-1585.

THURSDAY, NOVEMBER 17, 2022

REGULAR MEETING 5:10 PM

Board of Directors: Jay Evans, David Huber, Michelle Rivas, Mark Shahan, Tim Virga

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
None
7. PRESENTATION
Recognition of Board Member Michelle Rivas
Introduction of Yvonne Carpenter – Human Resource Specialist
Wall that Heals Video

Board Action: Virga, Evans
Ayes: Evans, Huber, Rivas, Shahan, Virga
Noes: 0
Absent: 0

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for October 20, 2022.

[Board Minutes](#)

2. Approval of 2022-23 October Financial Reports.
3. Approval of billing and refund report for October 2022.
4. Approval of Operation Report for October 2022.

[Operations Report - Sept 2022](#)

5. Deletion of Equipment – Tractor

[Staff Report – Delete Inventory](#)

Board Action: Rivas, Shahan
Ayes: Evans, Huber, Rivas, Shahan, Virga
Noes: 0
Absent: 0

SECTION 4: ADMINISTRATION BUSINESS

1. By motion, approve the 2023 Sunrise Recreation and Park District Master Fee Schedule.

District Master Fee Program	Youth-Adult	After the Bell	Day Care	Aquatics
Aquatic Rentals	Field Rentals	Rentals-Events		

Board Action: Virga, Shahan
Ayes: Evans, Huber, Rivas, Shahan, Virga
Noes: 0
Absent: 0

2. By motion, authorize the District Administrator to sign a Facility Use Permit (FUP) to allow On the Go Academy (OTGA) to operate a homeschooling support program at the Rusch Historic Home and in Room 4B of the Rusch Park Community Center.

OTGA Lease Staff Report	OTGA Draft Lease
---	----------------------------------

Board Action: Rivas, Evans
Ayes: Evans, Huber, Rivas, Shahan, Virga
Noes: 0
Absent: 0

3. By Motion, authorize new pay scales for Part Time District Employees and grant pay raises as approved.

Part Time Salary Report	Step Increases Side by Side	Jan 8 Step Increases
---	---	--------------------------------------

Board Action: Rivas, Virga
Ayes: Evans, Huber, Rivas, Shahan, Virga
Noes: 0
Absent: 0

4. Possible Amphitheater in Rusch Park – Oral Report.
5. Possible uses of the \$200,000 ARPA Funds – Oral Discussion only.
6. Consideration to Cancel the December Advisory Board Meeting – Oral Report
7. Discussion surrounding a possible Board Park Tour in the future – Oral Report

SECTION 5: ITEMS FROM THE ADVISORY BOARD

Citrus Heights Tree Lighting Ceremony – December 7th – City Hall
SRPD Holiday Party, El Tapatio – December 9th
Capitol Pops Winter Concert – December 10th – Rusch Park
Brunch with Santa – December 11th – Rusch Park

The next subcommittee meetings are scheduled for December 2022 as follows:

Park Development and Finance

Jay Evans/Michelle Rivas
December TBD

Personnel and Programing

Mark Shahan/Tim Virga
December TBD

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library

Board Action: Evans, Rivas
Ayes: Evans, Huber, Rivas, Shahan, Virga
Noes: 0
Absent: 0