



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

## Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their November 21, 2019 regular meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the November 21, 2019 meeting minutes will be approved by the board of directors on December 19, 2019. If you have any questions please contact us at (916) 725-1585.

**THURSDAY                      NOVEMBER 21, 2019                      REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Lisbeth Gray, Rita Lingwood, Michelle Rivas,  
Mark Shahan

### SECTION 1

### REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

**Board Action: Brown, Gray**

**Ayes: Brown, Gray, Shahan**

**Noes: 0**

**Absent: Lingwood, Rivas**

6. COMMUNICATIONS RECEIVED AND FILED  
Sacramento County Sheriff's Department
7. PRESENTATION  
Staff Development and Retention through SRPD Mentorship Program  
Tree Planting

### SECTION 2    PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3** **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for October 17, 2019, 2019. [Board Minutes](#)
2. Approval of 2019-20 October Financial Report.
3. Approval of billing and refund report for October 2019.
4. Approval of Operation Report for October 2019. [Operations Report](#)
5. Approval to delete certain equipment from District Inventory.

[Staff Report](#)

### **SECTION 4** **ADMINISTRATION BUSINESS**

6. By motion, authorize the District Administrator to award the bid and sign a contract with TECA Aquatics Innovations Inc. for the resurfacing of the two large slides at the Antelope Aquatic Complex.

[Staff Report](#)

[Proposal](#)

[Draft Contract](#)

**Board Action: Gray, Brown**  
**Ayes: Brown, Gray, Shahan**  
**Noes: 0**  
**Absent: Lingwood, Rivas**

7. By motion, approve the District's Park Impact Fee five year findings report and forward to the Board of Supervisors for final approval.

[Staff Report](#)

[5 Year Finding Report](#)

**Board Action: Gray, Brown**  
**Ayes: Brown, Gray, Shahan**  
**Noes: 0**  
**Absent: Lingwood, Rivas**

8. By motion, approve the District's In-Lieu fee five year allocation plan and approve the purchasing of the new FY 19-20 expenditures.

**Amended Motion:** By motion, approve the District's In-Lieu fee five year allocation plan and approve the purchasing of the new FY 19-20 expenditures with later recommendation for Sunrise Oaks Park allocation plan.

[Staff Report](#)

[5 Year Allocation Report](#)

**Board Action: Gray, Brown**  
**Ayes: Brown, Gray, Shahan**  
**Noes: 0**  
**Absent: Lingwood, Rivas**

9. By motion, authorize the District Administrator to purchase the components needed to complete a retrofit update of the Walerga Park playground from Ross Recreation Equipment.

[Staff Report](#)

[Retrofit Quote](#)

[Images](#)

**Board Action: Brown, Gray**  
**Ayes: Brown, Gray, Shahan**  
**Noes: 0**  
**Absent: Lingwood, Rivas**

10. By motion, approve the Sunrise Recreation and Park District Master Fee Schedule.

[Staff Report](#)

[Master Fee Schedule](#)

**Board Action: Gray, Brown**  
**Ayes: Brown, Gray, Shahan**  
**Noes: 0**  
**Absent: Lingwood, Rivas**

11. By motion, accept the CEQA document for the Master Plan Updates to Tempo and C-Bar-C Parks and forward to the Board of Supervisors for final approval.

[Staff Report](#)

[CEQA Letter](#)

**Board Action: Brown, Gray**  
**Ayes: Brown, Gray, Shahan**  
**Noes: 0**  
**Absent: Lingwood, Rivas**

12. Review the December 2019 Advisory Board Meeting Schedule. (Oral Report)

## **SECTION 5** **ITEMS FROM THE ADVISORY BOARD**

Subcommittees were reviewed.

## **SECTION 6** **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library