



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their August 15, 2013 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the August 15, 2013 meeting minutes will be approved by the board of directors on September 19, 2013. If you have any questions please contact us at 725-1585.

THURSDAY **AUGUST 15, 2013** **REGULAR MEETING 7:00 PM**
PUBLIC HEARING 7:15 PM

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk

SECTION 1 **REGULAR SESSION**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Glover/Lingwood

Ayes: Brown, Glover, Lingwood, Makarczyk

Noes: 0

Absent: 0

6. COMMUNICATIONS RECEIVED AND FILED
Antelope Community Tennis Association Letter
7. PRESENTATION

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for July 18, 2013.
2. Approval of billing and refund report for July 2013.
3. Approval of operation reports for August 2013.
4. Approval to award the bid and enter into contract for the design and construction of the Arcade Creek Park Preserve Pedestrian Bridges to the lowest responsive bidder Contech Engineered Solutions and forward to the Board of Supervisors for final approval.

[Staff Report](#)

[Bid Results](#)

Board Action: Glover/Lingwood

Ayes: Brown, Glover, Lingwood, Makarczyk

Noes: 0

Absent: 0

SECTION 4 **ADMINISTRATION BUSINESS**

5. By motion, approve the Sunrise Recreation and Park District Fiscal Year 2013/14 Final Budgets 338A, 338B, and 338D and forward to the County of Sacramento Board of Supervisors for final approval.
Public Hearing 7:15 pm

[Staff Report](#)

[FY 13-14 338A](#)

[FY 13-14 338B](#)

[FY 13-14 338D](#)

[FY 13-14 CIP](#)

Board Action: Lingwood/Glover

Ayes: Brown, Glover, Lingwood, Makarczyk

Noes: 0

Absent: 0

6. By motion, authorize the District Administrator to execute a contract with the Citrus Heights Police Department and Fulton-El Camino Recreation and Park District providing Enforcement Services in the District Parks and Facilities.

[Staff Report](#)
[CHPD Proposal Part 1](#)
[CHPD Proposal Part 2](#)
[FECRPD Proposal](#)

Board Action: Lingwood/Glover
Ayes: Brown, Glover, Lingwood, Makarczyk
Noes: 0
Absent: 0

7. By motion, accept Resolution No. 13-007 and forward the nomination to CAPRI.

[Staff Report](#)
[Resolution No. 13-007](#)

Board Action: Glover/Lingwood
Ayes: Brown, Glover, Lingwood, Makarczyk
Noes: 0
Absent: 0

8. By motion, authorize the District Administrator to re-open the Construction Specialist position and update the job classification.

[Staff Report](#)
[Construction Specialist Job Classification](#)

Board Action: Lingwood/Glover
Ayes: Brown, Glover, Lingwood, Makarczyk
Noes: 0
Absent: 0

9. By motion, direct the District Administrator to hold a public hearing on September 19, 2013 to consider the installation of Digital Billboards on District Property.

[Staff Report](#)

Board Action: Glover/Lingwood
Ayes: Brown, Glover, Lingwood, Makarczyk
Noes: 0
Absent: 0

SECTION 5 ITEMS FROM THE ADVISORY BOARD -

By motion, call a special Board meeting on September 5, 2013 at 5:15 pm.

Board Action: Glover/Brown
Ayes: Brown, Glover, Lingwood, Makarczyk
Noes: 0
Absent: 0

Subcommittees for September 2013 were reviewed.

SECTION 6 **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library