



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

THURSDAY, SEPTEMBER 19, 2019

REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Lis Gray, Rita Lingwood, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED

Note Regarding Nature Preserve [Note](#)

Email Regarding Park Employee at Westwood Park [Email](#)

Letter Regarding Service at the Front Counter

7. PRESENTATION [Letter](#)
Introduction of New Board Member
Employee Appreciation
Margaret Hatton – 5 years
John Sweat – 25 years

SECTION 2 PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for August 1, 2019. [Board Minutes](#)
2. Approval of 2018-19 Fiscal Year End Financial Reports.
3. Approval of 2019-20 July and August Financial Reports.
4. Approval of billing and refund report for June 2019.
5. Approval of billing and refund report for July and August 2019.
6. Approval of Operation Report for July/August 2019. [Operation Report](#)
7. Approval of deletion of vehicle and equipment from District inventory. [Staff Report](#)

SECTION 4: ADMINISTRATION BUSINESS

8. By motion, authorize the District Administrator to sign an amendment to the second five (5) year Memorandum of Understanding (MOU) between the Antelope Community Tennis Association (ACTA) and the Sunrise Recreation and Park District (SRPD). [Staff Report](#) [ACTA MOU Amendment](#)
9. By motion, authorize the District Administrator to sign a joint use agreement with the San Juan Unified School District. [Staff Report](#) [SJUSD MOU](#)
10. By motion, approve the Park Turnkey Agreement with Lennar Homes to build two parks in Antelope, approve proposed park names and forward to the Board of Supervisors for Final Approval. [Staff Report](#) [Barrett Ranch East Agreement](#)
11. By motion, approve the budget augmentation to recognize the awarded grant funding of \$137,500 for the playground replacement at Tetotom Park and forward to the Board of Supervisors for final approval. [Staff Report](#)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for October 2019 as follows:

Personnel and Programing
Shannon Brown/Lis Gray
October 3, 2019 – 6:00 pm

Park Development and Finance
Rita Lingwood/Mark Shahan
October 3, 2019 – 3:00 pm



September 22, 2019 – Sunday Funday – Rusch Park
September 27, 2019 – Movie Night – Tupelo Park
October 19, 2019 – Howl ‘O’ Ween – Rusch Park
October 25 – 27, 2019 - Pickleball Fall Classic – Rusch Park
November 2, 2019 – Arts & Craft Fair – Rusch Park
December 7, 2019 – Capitol Pops Winter Concert – Rusch Park
December 14, 2019 – Brunch With Santa – Rusch Park

SECTION 6: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library