



Apply to: **SUNRISE RECREATION AND PARK DISTRICT**
7801 Auburn Blvd.
Citrus Heights, CA 95610
(916) 725-1585
www.sunriseparks.com

Closing Date: July 27, 2018- 5:00 pm

Please Note: SRPD District Application Required

SUNRISE RECREATION AND PARK DISTRICT CLASSIFICATION SPECIFICATION

JOB TITLE: Park Facilities Maintenance Technician
Salary Range: \$4325 - \$5256 per month (depending on experience)
Health, Dental, Life Insurance
Retirement 2% @ 62
Vacation/Sick Leave

DIVISION: Park Maintenance

CLASS DEFINITION:

Using specialized knowledge and expertise in HVAC, carpentry, painting, masonry, plumbing, electrical, and mechanical systems maintenance and repair, performs a variety of semi-skilled to skilled work in the maintenance, repair, construction and/or remodel of District buildings, facilities, electrical and mechanical systems, equipment, and fixtures; ensures that facilities are available for use and consistently maintained in a safe and clean condition; may provide assistance, training and functional direction to other District employees; may coordinate the work of contractors to ensure contract and quality compliance; safely operates District vehicles and equipment; practices safe work processes; and performs related work and special projects as assigned.

DISTINGUISHING CHARACTERISTICS:

The Park Facilities Maintenance Technician is a full journey level classification responsible for performing a variety of difficult to complex tasks related to the maintenance and repair of District buildings, recreational facilities and related electrical and mechanical systems This classification is distinguished from the Parks Maintenance Workers I/II and Parks Maintenance Aides I/II who are responsible for performing routine to skilled landscaping and grounds maintenance work as assigned. This classification is distinguished from the advanced journey level Senior Parks Maintenance Technician who performs a full range of highly skilled inspection, troubleshooting, maintenance and repair work on District facilities and related mechanical and electrical equipment and systems.

SUPERVISION RECEIVED/EXERCISED:

Receives general supervision within a framework of standard policies and procedures from the Parks Facilities Maintenance Manager. Incumbents in this classification may provide technical direction and/or functional supervision to other District personnel assigned to various District facility maintenance, repair and/or construction projects. May coordinate and/or oversee the

work of contractors as assigned.

Responsibilities and duties include, but are not limited to the following:

- Performs preventive maintenance, troubleshoots, diagnoses, and repairs District buildings, facilities, fixtures, equipment, and mechanical and electrical systems
- Conducts routine inspections and maintenance of heating, electrical, and air conditioning equipment; replaces thermostats and filters; identifies and reports more complex maintenance needs to supervisor
- Utilizes specialized knowledge and expertise in HVAC, carpentry, painting, masonry, plumbing and electrical trades work and mechanical systems to perform a variety of duties including: building partitions and cabinets; repairing heating, lighting, cooling, plumbing and ventilation systems; and repairing pools, pumps, filters and related equipment.
- Inspects buildings and facilities for safety and security issues; identifies and reports hazardous conditions and facility maintenance needs; and takes appropriate corrective action
- Provides recommendations for contracted services; may coordinate and/or oversee the work of contractor to ensure compliance with service agreement and that work quality is consistent with District standards and expectations
- May provide assistance, training and functional direction to other District employees on a variety of District construction and maintenance projects
- Responds to maintenance and repair requests, complaints and inquiries received from the general public and internal staff
- Safely operates District vehicles, tools, and equipment required in the normal performance of duties
- Maintains records and logs of daily work activities

Performs other job-related duties and special projects as assigned

EMPLOYMENT STANDARDS:

Education and Experience Guidelines:

Any combination of education and experience that would provide the required knowledge and abilities is qualifying. A typical path to obtain the required knowledge and abilities would be:

- A minimum of two (2) years of full-time journey-level work experience successfully performing facility maintenance and repair work that included duties related to the operation, maintenance and repair of electrical and mechanical heating, lighting, air conditioning and ventilation systems

- Formal or informal education that ensures the ability to communicate, read and write at a level required for successful job performance

Knowledge of:

- methods and principles related to the skilled trades of HVAC, carpentry, painting, electrical, mechanical maintenance and/or plumbing
- modern methods, techniques, materials and safe operation of equipment used for building and facilities maintenance, construction and repair
- methods, tools, materials and equipment used in the operation, maintenance and repair of heating, ventilation, air conditioning, refrigeration, minor electrical and piping systems
- standard and proper use of tools and equipment related to facilities construction, maintenance and repair
- care and maintenance of commonly used hand and power tools and equipment
- pertinent local, state and federal codes and safety regulations
- standard and accepted preventative maintenance requirements standard safety practices related to facility construction, repair and maintenance work
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Ability to:

- safely and effectively perform semi-skilled and skilled maintenance, construction and repair work on District buildings, recreational facilities, fixtures, electrical and mechanical systems and equipment
- adjust and calibrate pneumatic, electrical and computerized controls connected to air conditioning systems
- troubleshoot/diagnose and correct infrastructure problems with District facilities, equipment and systems
- read and interpret work plans, blue prints, schematics, operations and service manuals
- exercise good judgment and effectively solve practical problems
- safely and skillfully operate District vehicles, hand and power tools and mechanical equipment required to complete work assignments
- coordinate the work of contractors; and direct and instruct less experienced employees on proper work methods and use of tools and equipment
- understand and effectively follow both oral and written instructions
- work independently for long periods of time and as a positive team member
- understand use of Programmable Logic Controls (PLC)
- understand and follow guidelines for safe handling of toxic and/or caustic chemicals and other hazardous materials
- learn new skills and adapt to new and evolving technologies
- prepare and maintain basic reports and records on work performed
- establish and maintain effective working relationships with co-workers, the general public, and those contacted during the course of work
- perform essential duties of the job without causing harm to self or others

Licenses/Certification Required:

- Possession of a valid class C California driver's license and a satisfactory driving record
- Possession of CA State Journey Electrician certification is desirable
- Possession of a Refrigeration Recovery/Containment Certificate Type II (per Federal EPA regulations) is desirable

Current Pool Operators License or ability to obtain

WORKING CONDITIONS:

Environmental Conditions:

Essential duties of the Park Facilities Maintenance Technician classification are performed both inside and outside in various weather conditions, exposing incumbents to extreme heat and cold. Work is frequently performed on ladders and scaffolding at elevated heights and around vehicles, equipment and machinery with moving parts. Incumbents are regularly exposed to 480 volts of electrical energy, toxic and/or caustic solvents and chemicals, dust, grease, oils and intermittent loud noise. Occasionally, work is performed below ground, in confined spaces, and/or on uneven, wet and slippery surfaces; and incumbents are occasionally subjected to vibrations and exposed to grease and oils, fumes, smoke, and gases.

Physical Conditions:

Depending upon assignment, the essential functions of the Park Facilities Maintenance Technician require the ability to walk for extended periods of time; to climb ladders, to stoop, kneel, crouch, crawl, and stand, to occasionally sit for extended periods of time; to extend arms and use upper extremities, finger dexterity and hand strength to reach, pick, pinch and grasp tools and controls and/or to feel the attributes of objects by touch; to lift, push and/or pull objects weighing up to 75 pounds; to carry objects weighing up to 50 pounds; to hear and talk to receive and communicate instructions and other information; to bend and twist torso and rotate neck; to see objects clearly within one to twenty feet, using a full field of vision, good depth perception and the ability to view objects at night; and to operate vehicles and equipment requiring the use of both hands and feet.

OTHER:

FLSA STATUS: Non- Exempt

Note: The above statements are intended to describe the general nature and level of work being performed by persons assigned to this classification. They are not intended to be an inclusive list of all duties, responsibilities and skills required of incumbents. In accordance with the Americans with Disability Act, reasonable accommodation may be made to enable qualified individuals with disabilities to perform the essential job functions.